

MINUTES OF THE 116th ANNUAL ENCAMPMENT
DEPARTMENT OF MICHIGAN
SONS OF UNION VETERANS OF THE CIVIL WAR
SATURDAY, 23 APRIL 2005
HOLIDAY INN WEST
LANSING, MICHIGAN

Opening of the Encampment

Department Commander Gary L. Gibson, P.D.C., opened the Encampment in accordance to the Ritual at 9:03 am.

Roll Call of Officers

Department Secretary Richard F. Lee called the Roll of Officers as follows:

Department Commander:	Gary L. Gibson, P.D.C.	Present
Senior Vice Commander:	James T. Lyons, P.D.C.	Present
Junior Vice Commander:	Richard Greene, P.C.C.	Present
Secretary:	Richard F. Lee	Present
Treasurer:	Brian J. Shumway	Present
Council Chairman:	Max L. Newman, P.C.C.	Present
Council Secretary:	Dennis C. Derr II	Present
Council Member:	Howard Streeter	Present
Camp Organizer:	Gary L. Gibson, P.D.C.	Present
Patriotic Instructor:	Robert A. Mitchell	Present
Chaplain:	William McAfee	Present
Councilor:	Kim D. Shaw, P.C.C.	Present
Historian:	John Keith	Present
Guard:	Edgar J. Dowd	Present
Guide:	Robert C. Grove, Sr., P.C.C.	Present
Color Bearer:	Michael Nick	Absent
Graves Registration Officer:	Richard E. Danes	Present
G.A.R. Records Officer:	James T. Lyons, P.D.C.	Present
C.W. Memorials Officer:	Douglas Armstrong	Present
Communication & Technology Officer:	Eric Kirchberg	Present
Camp at Large Coordinator:	Kevin Lindsey	Present
Michigan's Messenger Editor:	David Rehkoph	Present
Eagle Scout Certificate Coordinator:	Dennis C. Derr II	Present
Ceremonies and Rituals Officer:	Vacant	N/A

Appointment of Committee on Credentials

Department Commander Gary L. Gibson, P.D.C., appointed the following Brothers to the Committee on Credentials:

Chairman:	Brother Richard Greene, P.C.C.
Member:	Brother Edgar J. Dowd
Member:	Brother Matthew L. Adair
Member:	Brother Bill Skillman

Recognition of guests

Department Guide Robert Grove presented Senior Vice Commander-in-Chief Don Darby, of Ohio, to the Altar for introduction to the Encampment by Department Commander Gary L. Gibson, P.D.C..

Department Commander Gary L. Gibson, P.D.C., introduced the following National Officers and Staff Members present:

Junior Vice Commander in Chief:	James B. Pahl, P.D.C.
National Patriotic Instructor:	Bruce B. Butgereit, P.D.C.
National Treasurer:	Max L. Newman, P.C.C.
Past Commander-in-Chief:	Keith G. Harrison, PCinC
Past Commander-in-Chief:	Kent L. Armstrong, PCinC

Report of Committee on Credentials

<u>Camp</u>	<u>Voting Strength</u>
1	3
2	2
3	0
7	7
9	0
14	6
17	6
20	7
22	2
28	0
43	0
58	4
85	1
101	0
120	1
139	0
145	9
160	2
180	1
250	4
259	0
266	0
427	1
462	1
Total	57

Roll Call of Members as Reported

<u>Camp Number</u>	<u>Delegate's Name</u>	<u>Registered As</u>
Camp No. 1	Bruce Butgereit Tim Kolean William E. Truss	Past Department Commander Camp Commander Delegate
Camp No. 2	Kevin Lindsey Bruce W. Miller	Delegate Camp Commander
Camp No. 7	Dan Conklin Robert D. Greggs Mark D. Heath Ron Lewis John McFeeters Jeff Morse Ron Tyrl	Delegate Delegate Past Camp Commander Past Camp Commander Delegate Delegate Delegate
Camp No. 14	Dale L. Aurand Bob Clark Neal F. Breaugh Jim Ribby Bill Skillman Ashman Stoddard	Delegate Delegate Past Camp Commander Delegate Delegate Delegate
Camp No. 17	Keith G. Harrison Paul D. Hodges James T. Lyons James B. Pahl David D. Rehkoph Brian J. Shumway	Past Commander-in-Chief Past Department Commander Past Department Commander Past Department Commander Delegate Camp Commander
Camp No. 20	Jeff Baker Bill Brennan William Costello Gary L. Gibson John Keith Eric Kirchberg Charles Worley	Camp Commander Past Department Commander Past Camp Commander Department Commander Delegate Delegate Delegate
Camp No. 22	Howard Streeter Blaine C. Valentine	Delegate Delegate

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<u>Camp Number</u>	<u>Delegate's Name</u>	<u>Registered As</u>
Camp No. 58	Douglas Armstrong Kent L. Armstrong Dennis G. Felton Gordon F. McGarey	Delegate Past Commander-in-Chief Delegate Past Camp Commander
Camp No. 85	William R. Veit	Delegate
Camp No. 120	Richard F. Lee	Past Camp Commander
Camp No. 145	Matthew L. Adair Dennis C. Derr Dennis C. Derr II Edgar J. Dowd Richard Greene Max L. Newman Kim D. Shaw James G. Thompson Neal N. Zabicki	Delegate Delegate Camp Commander Delegate Past Camp Commander Past Camp Commander Past Camp Commander Delegate Delegate
Camp No. 160	Dale F. Calder David Hilliker	Delegate Delegate
Camp No. 180	William B. McAfee	Past Camp Commander
Camp No. 250	Leo Cohoon Robert C. Grove, Sr. Kris Kuhlman John V. Porterfield	Past Camp Commander Past Camp Commander Past Camp Commander Delegate
Camp No. 427	Richard E. Danes	Camp Commander
Camp No. 462	Robert A Mitchell	Delegate

Appointment of Encampment Committees

Commander Gibson appointed the Encampment Committees as follows:

By-Laws:	Chairman:	James T. Lyons, P.D.C.
	Member:	Charles Worley
	Member:	Michael McMillin
	Member:	Kim D. Shaw, P.C.C.

Officer Reports:	Chairman:	James B. Pahl, P.D.C.
	Member:	Kris Kuhlman
	Member:	Matthew L. Adair

Resolutions:	Chairman:	Paul D. Hodges, P.D.C.
	Member:	Mark Heath
	Member:	Douglas Armstrong

Rules for the Encampment

Commander Gibson announced the following rules for the Encampment:

1. Officers and Staff will be limited to 10 minutes for their Reports.
2. Each Brother may speak only twice on a topic under discussion.
3. All debates and discussions will be conducted in Fraternity, Charity and Loyalty.
4. One Brother will speak at a time.
5. When rising to speak, Brothers will state their name and Camp Number.

Minutes of the 2004 Encampment

Commander Gibson called for a motion to approve the Minutes of the 2004 Department Encampment as distributed. The motion was offered by Brother Neal Breough, with second by Brother John Keith. The motion was passed by unanimous voice ballot.

Recognition of Brothers and Camps

Commander Gibson called on Senior Vice Commander-in-Chief Don Darby to come forward.

Senior Vice Commander-in-Chief Don Darby presented Certificates of Merit from Commander-in-Chief Stephen A. Michaels to, Brother Bruce Butgereit, Brother Douglas Armstrong and Brother Michael Nick for their work on the Rededication of the Soldier's and Sailor's Monument at Campus Martius Park in Detroit, Michigan.

Senior Vice Commander-in-Chief Don Darby presented a Certificate of Recognition from Commander-in-Chief Stephen A. Michaels to the George W. Anderson Camp No. 58 in recognition of the Camp's 10th Anniversary.

Senior Vice Commander-in-Chief Don Darby presented Certificates of Recognition to Brother Joseph C. Cox, Brother William Booch, Brother William E. Bannett, and Brother Charles M. Hopkins for their service during World War II.

Department Commander Gary L. Gibson, P.D.C., read a letter from Past Commander-in-Chief Kent L. Armstrong requesting that the Department Encampment confer upon Brother Richard F. Lee the rank of Past Department Commander in recognition of his 10 years of service as Department Secretary in accordance to the Constitution and Regulations of the Order. – See attachment.

Brother Robert A. Mitchell offered a motion to confer upon Brother Richard F. Lee the rank of Past Department Commander. Motion was seconded by Brother Keith G. Harrison, PC-in-C. The motion was passed by unanimous voice ballot.

Department Commander Gary L. Gibson, P.D.C., presented Brother Richard F. Lee with the Past Department Commander Badge of the Order.

Reports of Officers

Department Commander – read – See attachment.

Brother James T. Lyons, P.D.C., moved that this report and all subsequent reports be referred to the appropriate Encampment Committees. Motion was seconded by Brother Keith G. Harrison, PC-in-C. Motion was approved by the Encampment.

Department Senior Vice Commander – read – See attachment.

Department Junior Vice Commander – read – See attachment.

Recess

Commander Gibson adjourned the Encampment for a 5 minute recess.

Update on Brother Michael Mitchell

Brother Keith G. Harrison, PC-in-C updated the Encampment on Brother Michael Mitchell's condition. Brother Mitchell, a Charter Member of the Curtenius Guard Camp No. 17, has been diagnosed with Thyroid Cancer and is not expected to live past August 2005. Brother Harrison announced that Brother Mitchell's children were going to give him a surprise Birthday Party and that he was going and that he would also be representing the Department of Michigan at Commander Gibson's request. Commander Gibson then presented Brother Harrison with one of the Encampment's Delegate Badges and asked that Brother Harrison present it to Brother Mitchell along with the Department's greetings.

Reports of Officers - Continued

Department Secretary – read – See attachment.

Department Treasurer – read – See attachment.

Department Chaplain – read – Copy of report not submitted.

Department Patriotic Instructor – read – See attachment.

Department Graves Registration Officer – read – See attachment.

Department Historian – No Report Given – No report submitted.

Department Monument & Memorials Officer – read – See attachment.

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Department G.A.R. Records Officer – read – See attachment.

Department Camp at Large Coordinator – read – See attachment.

Department Eagle Scout Coordinator – read – See attachment.

Department Communication & Technology Officer – read– Copy of report not submitted.

Department By-Laws Committee Report – read – See attachment.

Reception and Reference of Communications

Resolution from Camp No. 112 in Gettysburg, PA nominating Brother Charles E. Kuhn Jr., P.D.C. for Junior Vice Commander-in-Chief. – read – See attachment.

Resolution from the Department of New Hampshire nominating Brother Daniel W. Murray, P.D.C., for Junior Vice Commander-in-Chief. – read – See attachment.

Resolution from Robert Finch Camp No. 14 requesting that the Department of Michigan grant Brother Chuck Labar the rank of Past Camp Commander. – read – See attachment.

Resolution from the George W. Anderson Camp No. 58 requesting that the Department of Michigan grant Brother John R. Mann the distinction of being our Department's "Messenger Editor Emeritus" and that he hereafter wear his Membership Badge suspended from a Department Officer colored ribbon with a red center per provision of our Order's Constitution and Regulations. – read – See attachment.

Resolution of Endorsement from the Wa-Bu-No Camp No. 250 endorsing the candidacy of Brother Robert C. Grove, Sr., P.C.C., for the position of Department Senior Vice Commander. – read – See attachment.

Resolution of Endorsement from the Curtenius Guard Camp No. 17 endorsing Brother James B. Pahl, P.D.C., for the position of Senior Vice Commander-in-Chief. – not read – Copy of Resolution not submitted.

Resolution from George W. Anderson Camp No. 58 stating that the Camp is conferring upon Brother Mark Pangburn the rank of Past Commander for his service as Camp Secretary for the last 10 years. – read – See attachment.

Resolution of Endorsement from the Gov. Crapo Camp No. 145 endorsing the candidacy of Brother Richard Greene, P.C.C., for the position of Department Commander. –not read – See attachment.

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Resolution of Endorsement from the Gov. Crapo Camp No. 145 endorsing the candidacy of Brother Dennis C. Derr II for the position of Department Secretary. – not read – See attachment.

Resolution of Endorsement from the Gov. Crapo Camp No. 145 endorsing the candidacy of Brother Max L. Newman, P.C.C., for the position of Department Council Member. – not read – See attachment.

Commander Gibson referred all the resolutions to the proper committees without debate.

Unfinished Business

No unfinished business was brought up by the members of the Encampment.

Presentation of Certificates of Appreciation

Commander Gibson presented a Certificate of Appreciation from the Department of Michigan to Brother Douglas R. Armstrong in recognition of his work in representing the Department of Michigan during the relocation of the Michigan Soldier's and Sailor's Monument in Detroit, Michigan.

Commander Gibson presented a Certificate of Appreciation from the Department of Michigan to Brother Bruce B. Butgereit, P.D.C., in recognition of his work in coordinating the rededication ceremony of the Michigan Soldier's and Sailor's Monument in Detroit, Michigan.

Commander Gibson presented a Certificate of Appreciation from the Department of Michigan to Brother James T. Lyons, P.D.C., in recognition of his work and dedication to the Department of Michigan and invaluable assistance to the Department Commander.

Report of Department Council (Not Referred to Committee)

Brother Max L. Newman, P.C.C., Department Council Chairman, presented the Report of the Department Council to the Encampment. In the report, Brother Newman recommended raising the Department per capita tax by \$2.00 per Brother. – Copy of Report not submitted.

Recess for Lunch

Commander Gibson adjourned the Encampment for lunch from 11:45 am to 1:20 pm.

Budget Report

Brother Max L. Newman, P.C.C., Department Council Chairman, presented the Operating Budget Report to the Encampment. – See attachment.

Brother Newman recommended raising the Department per capita tax by \$2.00 per Brother.

Commander Gibson called for a motion to raise the Department per capita tax by \$2.00 per Brother. Motion was offered and seconded by several.

The motion to raise the Department per capita tax was discussed at length with several Brothers rising to speak their point of view. After a very lengthy discussion a motion was offered to table the vote on the previous motion until the issue of the Michigan Messenger is settled later in the Encampment. The motion was seconded and approved by unanimous voice ballot.

Reports of Encampment Committees

Brother Jim Pahl, P.D.C., presented the Report of Encampment Committee of Officer Reports. Brother Pahl thanked all of the Department Officers for the work they did over the year and for submitting reports to the Encampment.

Brother Pahl noted that there were specific recommendations made in 3 of the reports and that he would present those recommendations to the Encampment along with the Committee's recommendations for decision by the Encampment.

Brother Pahl made a motion that as each recommendation comes before this encampment, that the recommendation of the committee be approved on the sound of the gavel, unless an objection is voiced from the floor. Seconded by several. Motion was approved by unanimous voice ballot.

Brother Pahl presented the recommendations from the Report of the Department Commander as follows:

Recommendation No. 1: A traveling trophy/banner be obtained by the department, and awarded along with the Blair and LaValley awards. The trophy/banner would pass from camp to camp each year, and the certificates would remain with the camps.

The Committee concurred with this recommendation.

There was a lengthy discussion with several Brothers rising to speak.

Brother Neal Breaugh of Camp No. 14 objected to the recommendation.

The discussion continued.

Brother Richard Greene of Camp No. 145 moved to end debate. Seconded by Neal Breaugh of Camp No. 14. Motion carried.

Recommendation No. 2: The in-coming Commander be directed to appoint a committee to lay out a Strategic Direction Plan to give the department goals and develop the process as to how to meet them. This plan would be brought before the next encampment for approval.

The Committee concurred with this recommendation.

There was no discussion.

There was no objection.

The recommendation was approved by the Encampment.

Recommendation No. 3: That there be created the office of Department Quartermaster to handle the sales of the pocket patches, cap marks and cap wreaths, to streamline the program and remove it from the Treasurer's responsibility.

Recommendation No. 4: That the Department delegation to the National Encampment take a supply of the pocket patches and cap wreaths to the National Encampment each year and offer the items for sale, to augment the income to the Department.

As both of these recommendations go hand in hand, the Committee concurred with these recommendations. There was some discussion by the Encampment concerning whether or not the Department By-Laws and the Constitution and Regulations of the Order permitted a Department to have a position of Department Quartermaster. Brother Pahl suggested that a different name for the position may have to be used. The Committee then withdrew its' concurrence and recommended that these items be referred to the Department By-Laws Committee.

It was also suggested by Commander Gibson that the incoming Department Commander could appoint an interim Assistant Treasurer to handle the sales until a permanent solution could be reached.

There was no objection.

The Encampment concurred with the Committee's recommendation.

Recommendation No. 5: The Department send a resolution of support for the Michigan Military Heritage Act to all members of the Michigan House and Senate.

The Committee made no recommendation as the legislation was going to die in committee as it is no longer being actively considered.

Brother Pahl presented the recommendations from the Report of the Department Senior Vice Commander as follows:

Recommendation No. 1: For the balance of this year, that the Michigan Messenger be limited to 8 pages per issue.

The Committee concurred with the recommendation.

There was no discussion.

There was no objection.

The recommendation was approved by the Encampment.

Recommendation No. 2: That the Michigan Messenger be published electronically to eliminate the cost of printing, postage and the mailing permit. Submit it to the website for electronic posting. The Department Signals Officer would notify the camps by e-mail, i.e. a specified officer such as the Camp Signals Officer who would notify the camp's membership and it would be up to the camps to print and mail copies to those members who do not have e-mail.

The Committee concurred with this and recommended that this Encampment adopt a procedure of distribution of the Messenger to be by electronic means and so moved. Motion was seconded. There was a lengthy discussion with several Brothers rising to speak. Brother Robert Mitchell moved to terminate debate on the previous question. Motion to terminate debate was seconded by Brother Neal Breaugh. Motion to terminate debate was approved by unanimous voice ballot.

Brother Jim Pahl, P.D.C., asked that the record reflect the arrival of Brother Kim D. Shaw, P.C.C..

Commander Gibson called for a vote on the motion to publish and distribute the Messenger electronically. That the Messenger be posted to the Department Website, the Department Signals Officers would then transmit to the camps through the Camp Signals Officer that the current issue has been posted. And leave it then up to the individual camps to notify their members that the latest issue has been posted and for the individual camps to print hard copies of the Messenger and mail them to those members of the camp who can not receive it electronically. To be effective as of January 2006.

Motion passed.

Brother Pahl presented the recommendation from the Civil War Memorials Report as follows:

Recommendation No. 1: To adopt a resolution to forward to the National Encampment that this Encampment endorse the following Resolution. –Read – See attachment in Civil War Memorials Report.

The Committee whole heartedly endorsed this recommendation and forwarded it to the Encampment for approval.

There was a lengthy discussion with several Brothers rising to speak.

There was no objection.

Hearing no more discussion Commander Gibson sounded the gavel and the recommendation was approved by the Encampment.

Encampment Committee on Officer Reports concluded its' report.

Brother Neal Breugh of Camp No. 14 moved to remove the table of the motion on raising the Department per capita tax by \$2.00 per member. Seconded by several. Motion was to remove table was approved by unanimous voice ballot.

There was a lengthy discussion with several Brothers rising to speak.

There being no further discussion, Commander Gibson called for a vote on the motion to raise the Department per capita tax by \$2.00 per member.

Members in favor – 20

Members against – 26

Motion was defeated.

Brother Paul Hodges, P.D.C., presented the report of the Encampment Committee of Resolutions.

Brother Hodges reported that the Committee had received two resolutions of endorsement for the office of Junior Vice Commander in Chief. One resolution was from the Department of Pennsylvania supporting Brother Charles E. Kuhn, Jr., P.D.C., and the other was from the Department of New Hampshire supporting Brother Daniel W. Murray, P.D.C.. – See attachments.

The Committee recommended supporting the resolution endorsing Brother Charles E. Kuhn, Jr., P.D.C..

The resolution was approved by the Encampment.

Brother Hodges presented the Resolutions of Endorsement for Department Officers. – See attachments.

Brother Douglas Armstrong moved to table the Resolutions of Endorsement for Department Officers until the nominations and elections of Department Officers. Seconded by several. Motion to table was approved by unanimous voice ballot.

Brother Hodges presented a Resolution from the George W. Anderson Camp No. 58 requesting that the Department of Michigan grant Brother John R. Mann the distinction of being our Department's "Messenger Editor Emeritus" and that he hereafter wear his Membership Badge suspended from a Department Officer colored ribbon with a red center per provision of our Order's Constitution and Regulations. – read – See attachment.

The committee concurred with the resolution.

There was no discussion.

The resolution was approved by the Encampment.

Brother Hodges presented a Resolution from Robert Finch Camp No. 14 requesting that the Department of Michigan grant Brother Chuck Labar the rank of Past Camp Commander. – read – See attachment.

Brother Jim Pahl, P.D.C., objected to the resolution as Brother Labar did not serve a full term as Camp Commander. To earn the rank of Past Camp Commander the Camp Commander has to serve to the end of the term and have the rank bestowed upon him by his camp through the election of a new Camp Commander. Commander-in-Chief Darling has previously ruled that a Camp Commander whose Camp disbands during his term of office is not entitled to Past Camp Commander honors. That ruling is still in effect today and has never been changed or challenged by a National Encampment. Since he did not serve until the end of his term as Camp Commander, he is not entitled to Past Camp Commander honors, he did not earn that in his Camp. He served part of his term as Camp Commander. Brother Pahl asked the Department Commander to rule the motion out of order, that it's in violation of National Regulations to consider this motion at this time.

Commander Gibson ruled the motion out of order.

Brother Hodges presented a Resolution of Endorsement from the Curtenius Guard Camp No. 17 endorsing Brother James B. Pahl, P.D.C., for the position of Senior Vice Commander-in-Chief. – Copy of Resolution not submitted.

The Committee concurred with the resolution.

There were no objections.

The resolution was approved by the Encampment.

Brother James T. Lyons, P.D.C., presented the Report of the Encampment Committee of By-Laws.

The Committee recommended dropping Item No. 11 of the Department Operating Guidelines since the Memorial Fund has been depleted. With no mechanism in place to continue this activity, this provision serves no purpose at this time.

There was no discussion.

There were no objections.

The recommendation was approved by the Encampment.

New Business

Brother James T. Lyons, P.D.C., made a motion to donate \$25.00 to the Senior Vice Commander-in-Chief's Fund and \$25.00 to the G.A.R. Fund. Seconded by Brother Paul D. Hodges, P.D.C.. Motion was approved by unanimous voice ballot.

Commander Gibson adjourned the Encampment for a 10 minute break.

Commander Gibson entertained a motion to adopt the budget as presented. Moved by Brother James T. Lyons, P.D.C.. Seconded by several. There was no discussion. Motion approved by unanimous voice ballot.

Nomination and Election of Officers

Brother Kevin Lindsey, Chairman of the Nominating Committee presented the Nominating Committee's Report. – See attachment.

The following slate was presented:

Department Commander:	Richard Greene	Camp No. 145
Department Senior Vice Commander:	Robert C. Grove, Sr.	Camp No. 250
Department Junior Vice Commander:	Jeff Baker	Camp No. 20
Department Secretary:	Dennis C. Derr II	Camp No. 145
Department Treasurer:	Brian J. Shumway	Camp No. 17
Department Council:	Max L. Newman	Camp No. 145
	Howard Streeter	Camp No. 22
	Kris Kuhlman	Camp No. 250

Commander Gibson asked if there were any nominations from the floor.

There being no nominations from the floor, Brother James T. Lyons, P.D.C., moved to close the nominations and to accept the Nominating Committee's Report and that the Department Secretary cast a unanimous ballot of consent for the slate present by the Nominating Committee. Seconded by David Hillaker of Camp No. 160. Motion was approved by unanimous voice ballot.

Commander Gibson announced the recipients of the Lincoln Award for this year. Unfortunately, both of those Brothers were absent.

Brother Bill Lowe of Camp No. 7

Brother Robert Hoffman of Camp No. 7

Election of Delegates

Brother Jim Pahl, P.D.C., moved that the first 21 members of the Department Roster who are not otherwise entitled by automatic credentials be nominated as delegates and the remainder of the roster of the Department be nominated as alternates. Seconded by Brother Howard Streeter. Motion was approved by unanimous voice ballot.

Installation of Officers

Brother James T. Lyons, P.D.C., installed the following elected Department Officers in accordance to the Ritual:

Department Commander:	Richard Greene	Camp No. 145
Department Senior Vice Commander:	Robert C. Grove, Sr.	Camp No. 250
Department Junior Vice Commander:	Jeff Baker	Camp No. 20
Department Secretary:	Dennis C. Derr II	Camp No. 145
Department Treasurer:	Brian J. Shumway	Camp No. 17
Department Council:	Max L. Newman	Camp No. 145
	Howard Streeter	Camp No. 22
	Kris Kuhlman	Camp No. 250

Karen Greene and Meagan Spencer, wife and daughter of newly elected Department Commander Richard Greene, pinned the Department Commander's Badge on newly elected and installed Department Commander Richard Greene.

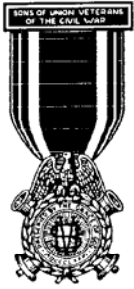
Closing Ceremonies

Department Commander Richard Greene closed the Encampment in accordance to the Ritual at 4:01 pm.

Respectfully Submitted,

In Fraternity, Charity and Loyalty,

Dennis C. Derr II
Department Secretary
Department of Michigan
Sons of Union Veterans of the Civil War



NATIONAL ORGANIZATION
SONS OF UNION VETERANS OF THE CIVIL WAR



Kent L. Armstrong
PAST COMMANDER-IN-CHIEF
213 E. Madison St., P.O. Box 618
DeWitt, MI 48820-0618

(517) 669-5765 / KA24MICH@aol.com / Web site = <http://suvcw.org>

April 23, 2005

Mr. Gary L. Gibson
Commander, Department of Michigan
Sons of Union Veterans of the Civil War
2339 Harmon Avenue
Kalamazoo, Michigan 49004-1527

Dear Commander Gibson:

The occasion of our annual Department Encampment offers us the opportunity to mark the tenth anniversary of Brother Richard Lee having faithfully served as our Department Secretary. All Brothers present can therefore join in the pride of congratulating Brother Lee on his accomplishment.

In the Regulations portion of our Order's *Constitution & Regulations*, Chapter III, Article II, Section 1 states in part, "**A Department Secretary or Treasurer holding office for ten consecutive years may have bestowed on him the rank of Past Department Commander with its voting privileges at the National Encampment.**"

I respectfully submit that Brother Lee is certainly deserving of this recognition and ask the consideration of the Brothers here assembled to grant him this honor – with notification to the National Organization of his status for voting purposes at future National Encampments.

We have been fortunate to have Brother Lee as our Department Secretary and I can personally attest to his dedicated service over the years. During my turn as Junior Vice Department Commander, Richard shared *many-a-mile* in the various trips to open the new Camps that we organized. His input at those meetings and his untiring assistance to the new Camp Secretaries afterward, had a positive and lasting influence in the highest traditions of Fraternity, Charity, and Loyalty.

Respectfully submitted,
In F., C., & L.,

Kent Armstrong

State of the Department Address
Department of Michigan
Sons of Union Veterans of the Civil War
April 23, 2005

Introduction

This has been a challenging year for the Department of Michigan. I report to you today that while the condition of our department remains strong, there are concerns that, if not addressed with care, could become serious matters. It is time this department took a long, hard look at itself. We have ridden the gravy train long enough, and it is now time to pay for the ticket. I did not have the opportunity to visit each camp, as I would have liked. It seems most of my time was spent working on filling vacancies in offices and staff positions, our finances, and the Messenger. However, during this past year I have traveled over four thousand miles, and participated in 45 meetings, ceremonies and programs, representing you and promoting the objects of our Order. I have seen first hand what our Brothers have accomplished. It is both exciting and encouraging to see that the work of the Order is moving forward.

Membership

This year, while some camps are reporting some membership increases, there are too many that are reporting decreases. This situation has to be taken seriously. It is more important than graves registration or monuments and memorials work. If we don't have the membership to do the work, the work itself will be a moot point. Membership is the job of all camp Jr. Vice Commander's. The Department can assist you with tools, ideas and encouragement, but cannot and should not do the work for you. The work must happen at the camp level and the Jr. Vice Commander must take the lead. If not, then the camp needs to find someone who will.

Camps

The Camps are the backbone of the Order. That is where the real work is accomplished, and this year, work was accomplished. Time and time again, the members of this department have proven that the Sons of Union Veterans is a viable and influential organization in the state of Michigan. The monument on the Grand Traverse County Courthouse grounds is being totally restored, due to the \$80,000.00 that was raised by the brothers of Camp 14. The erection of a new monument in Alpena is under the supervision of Camp 139. The placement of a bronze plaque on the GAR Hall in Eaton Rapids, and the restoration of the name of GAR Park, also in Eaton Rapids, through the efforts of members of Camp 7, shows that our organization can accomplish things that others think we cannot. The Graves Registration program continues forward under the strong leadership of Brother Rick Danes, and is the model on which most other Departments in the Order base their programs. Monuments and Memorials are being recorded and preserved, under the watchful eye of brother Doug Armstrong. Memorial Day services are being held by most of the Camps. Many new headstones are being placed throughout Michigan. The work is getting done. There is plenty more to do, but we *are* getting it done.

Finances

As you will hear in the reports of the Treasurer and Assistant Treasurer, our financial outlook was not bright at the beginning of this term. Through an internal audit, it has been found that past accounting practices have made it very difficult to know exactly what monies were in what funds, and that numerous reimbursements a number of years ago had exceeded the amounts allowed by our by-laws and operating guidelines.

This year, we have been able to meet our obligations, and are on fairly sound financial ground. Several department officers and committees not requesting reimbursement of expenses achieved this result. I personally have not, and will not, turn in any requests for reimbursement for *my* expenses related to the Order. For the last several years we have maintained a balance in the savings account of several thousand dollars. It has been directed by past encampments that this money be invested, to provide a "permanent fund", for the continued financial security of the department. By this directive, the principle must not be touched. It has been my goal this year to see that we did not touch any of this money, and this goal has been achieved. It will be the responsibility of my successor to see that an investment plan is executed. In the future, we must remain fiscally prudent, and not allow ourselves to return to run-away spending.

Michigan's Messenger

Communication is vital for an organization to survive. For the past 12 years *Michigan's Messenger* has been a useful and successful tool for disseminating information and sharing between camps. Over the years, the newsletter has incrementally taken an ever-increasing amount of our income, until it literally got out of hand. By limiting each issue to eight pages, we have been able to cut the cost of producing the newsletter by 2/3, compared to last year. It may now be the time to bring the newsletter into the 21st Century. There will be discussion about the future of the Messenger in the Editor's report.

Mid-Winter Conference

For the past several years, the attendance at the Mid-Winter Conference has been disappointing. The idea is to have the newly elected camp officers meet with their department counterparts for training, instruction and the exchange of ideas. It seems that the attendees every year are the "old guard", or those who have been associated with the order for a number of years. The ones that need to be there are most often the ones absent. Along with that, attendance at the Washington / Lincoln Birthday Dinner has reached an all-time low. Perhaps the timing is poor, with the uncertainty of Michigan winters. Perhaps another approach is warranted. One idea that has come to mind is to bring back the old method of dividing the department into "battalions", grouping two or three camps together and appointing a brother to be responsible for assisting and training the camp officers in their duties. This brother would also act as a reference for the ritualistic work of the Order. In the early days of the SUVCW, these brothers were called "Inspectors", and would visit the camps on a yearly basis to see that the membership was properly uniformed, armed, equipped and trained in military drill. They would also inspect the books of the camp, to be sure that everything was in order, and to assist if requested. This may be the time to go back to a similar approach.

The Allied Orders

We have been very fortunate to have a fine relationship this year with the Woman's Relief Corps and the Daughters of Union Veterans of the Civil War. It has been my pleasure to meet with Lucille Streeter, President of the WRC, and Nancy Newman, President of the DUV, as our paths have crossed several times during the year. We must always remember that the ladies organizations are independent of the SUVCW, and have their own way of doing things. They are not here to follow our lead, nor to answer at our beck and call. We must always be mindful that the term "Allied Orders of the GAR" simply describes the relationship all five Orders have to the Grand Army, and is not one, single organization. As the GAR was our "father", the Relief Corps is our "mother", and the Daughters our "sister". The fraternal relationship we have with them must be maintained, as it was the wish of the GAR that we always met together in annual encampments.

The Future

Any successful business plans for the future. You may not think in these terms, but the Sons of Union Veterans is really a business, and must be managed as such. Most businesses will develop a five-year strategic plan, to help guide its growth and to mark its progress. An organization that does not grow and move forward is dying. It cannot stand still. We really should know where we are going, and how we are going to get there. One of my recommendations is that the in-coming Commander appoint a committee to lay out a strategic plan.

Officers and Staff

I would like to extend to my officers and staff my sincere appreciation for the hard work that was put forth. Although there have been numerous obstacles and challenges this year, we have worked through them and a lot has been accomplished. You can be proud of the work you have done.

Recommendations

1. A traveling trophy / banner be obtained by the department, and awarded along with the Blair and LaValley awards. The trophy / banner would pass from camp to camp each year, and the certificates would remain with the camps.
2. The in-coming Commander be directed to appoint a committee to lay out a Strategic Direction Plan to give the department goals and develop the process as to how to meet them. This plan would be brought before the next encampment for approval.
3. That there be created the office of Department Quartermaster to handle the sales of the pocket patches, cap marks and cap wreaths, to streamline the program and remove it from the Treasurer's responsibility.

4. That the Department delegation to the National Encampment take a supply of the pocket patches and cap wreaths to the National Encampment each year and offer the items for sale, to augment the income to the Department.
5. The Department send a resolution of support for the Michigan Military Heritage Act to all members of the Michigan House and Senate.

In closing, I want to thank all of you for the many courtesies extended, and the Fraternity, which has been afforded me. Despite the challenges presented us, we will persevere. We need to look at these not as problems, but opportunities. We are called to emulate the GAR. Not as the tired, old men of the 1940's, but the young, vibrant leaders of the nation of the 1890's. With the right direction, and staying true to its principles, the Sons of Union Veterans of the Civil War will continue to be an outstanding organization, worthy of the title "legal heir to and official representative of the Grand Army of the Republic.

Submitted in Fraternity, Charity & Loyalty,

Gary L. Gibson, Commander
 Department of Michigan
 Sons of Union Veterans of the Civil War

**Commander's Itinerary
 2004 - 2005**

April 24 - Department of Michigan Encampment, Grand Rapids
 May 4 - Pvt. David Dokey Headstone Dedication, Lee Twp., Allegan
 May 8 - Department Officer's Meeting, GAR Hall, Sunfield
 May 19 - Plaque Dedication, GAR Hall, Eaton Rapids
 May 30 - Memorial Day Services, Riverside Cemetery, Kalamazoo
 May 31 - Memorial Day Parade & Services, Allegan
 June 1 - Camp 20 Meeting, Kalamazoo
 June 13 - Meeting, Estate of Commander Farnsworth, Camp 20, Wayland
 June 19 - Pvt. William Baker Headstone Dedication, Pontiac
 June 26 - Internment of Commander Farnsworth, Camp 20, Allegan
 July 6 — Camp 20 Meeting, Kalamazoo
 July 13 - 125th Anniversary of State Capital, Lansing
 July 17 — Lt. White Headstone Dedication, Otsego
 August 3 - Camp 20 Meeting, Kalamazoo
 August 12 to 15 - National Encampment, Cedar Rapids, Iowa
 August 24 - Meeting with VFW about GAR Arch, Plainwell
 August 26 - Meeting with Sr. Vice Dept. Commander, Hastings
 August 29 - Civil War Muster, Jackson
 September 2 - Camp 22 Meeting, Marshall
 September 6 - Rededication of GAR Arch, Hillside Cemetery, Plainwell
 September 6 - Joint Picnic with Camp 20 & VFW, Plainwell

September 7 - Camp 20 Meeting, Kalamazoo
September 15 - Veteran's Day Planning Meeting, VFW Hall, Kalamazoo
September 17 - Civil War Roundtable, Kalamazoo
October 5 - Camp 20 Meeting, Kalamazoo
October 23 - Find Your Civil War Ancestor Day, Portage
October 23 - Dedication of Cemetery Gate, Grand Rapids Soldiers' Home
October 26 - Speak at Kalamazoo Historical Society, Kalamazoo
November 2 - Camp 20 Meeting, Kalamazoo
November 9 - Commander's Group Meeting, Grand Rapids Soldiers' Home
November 11 - Speak at Lincoln / Veteran's Day Program, Athens
November 19 to 22 — Remembrance Day, Gettysburg, PA
November 30 - Installation of Officers, Camp 17, GAR Hall, Sunfield
December 19 - Installation of Officers, Camp 259, Alien
January 8 - Installation of Officers, Camp 14, Traverse City
January 16 - Installation of Officers, Camp 3, Grand Haven
February 12 - Installation of Officers, Camp 20, Kalamazoo (dispensation from CofA)
February 19 - Mid-Winter Conference, Lansing
February 19 - Washington/Lincoln Birthday Dinner, Lansing
February 27 - Civil War Program, Kalamazoo Valley Museum, Kalamazoo
March 1 - Camp 20 Meeting, Kalamazoo
March 20 - Speak at Sturgis Historical Society Meeting, Sturgis
April 5 - Camp 20 Meeting, Kalamazoo
April 9 - Rededication of Michigan Soldier's & Sailor's Monument, Detroit
April 15 - Civil War Roundtable, Kalamazoo
April 23 - Department of Michigan Encampment, Lansing

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

**Senior Vice Commander
James T. Lyons, PDC**

TO: Commander Gary L. Gibson

It has been a pleasure to serve the Department in this office during the past year. This has been a busy year with many challenges and a large number of extra duties and special assignments. We feel that some accomplishments have been achieved and that many areas of operation are in better shape than they were previously.

The following is a brief summary of some of the more significant assignments.

Interim Editor: MICHIGAN'S MESSENGER

To establish the position of the newsletter in our operations, it might be best to note that the only thing required of the Department, in terms of publications, is for the Department Commander to publish Department Orders and announcements, usually on a quarterly basis. Publishing a newsletter is not one of our stated purposes.

Our present newsletter was established by James B. Pahl in October 1992 during his term as Department Commander. The issue designated as Vol. I, NO. 1 was an eight page photo copied edition and was indicated to be a revival of the old Sons of Veterans newsletter published in the past.

Since that time the newsletter, like Topsey, has grown at a rapid rate garnering honors and awards as the outstanding Department newsletter in the Order. Long term Editor John Mann did an outstanding job and was suitably recognized for his efforts.

The budget for 2003-2004 set aside a total line item of \$3026.00 to produce and distribute the newsletter. The actual amount spent was \$4711.67, or 65% over the amount budgeted. It was proposed to increase the amount budgeted for the newsletter in 2004 - 2005 to \$5050.00.

Unfortunately the income projections did not support the overrun in the previous year, or the proposed increase for the present year. With 472 members (out of a total of 501) paying \$8.00 per capita to the Department for this year our base operating income was \$3776.00

In order to bring things into balance it was necessary to make some adjustments in the operation. The first thing done was to reduce the printing cost by limiting each issue to eight pages, and reducing the number of photographs published. This brought the

projected annual expenditure to approximately \$2,500.00 providing a savings of \$2,550.00 and by this action removing the projected deficit in the budget for 2004-2005.

In looking to the future, we need to make some hard decisions. Not everyone will agree with the proposed solutions, but they must be put into the perspective of effectively covering the things we need to do as opposed to some things we would like to do. We need to clearly define what our priorities are and what we wish to accomplish.

After reviewing a wide range of possibilities for the newsletter I offer the following proposal for your consideration.

Utilizing the technology available to us now, I suggest that we move to an all electronic production and distribution of our Department newsletter. This would mean that the Editor would prepare the publication as usual, but rather than taking it to the printer, instead he would send it to the Department Signals Officer for posting on the Department web page (we are already doing this) as a PDF file.

Each Camp would have a designated Signals Officer and after the posting the Department Signals Officer would notify the Camp Signals Officers that the new issue was available. The Camp Signals Officer would then notify the members of his Camp so they could read or download their copies. He would also download copies for members not having computers, to be distributed at the Camp meeting or mailed to those who do not attend regularly.

Advantages – The most obvious advantage would be the elimination of the mass printing cost. We would also save on the cost of addressing for mailing and the cost of postage as well as saving the \$150.00 per year cost of the bulk mailing permit.

This would also allow us to expand the size of the newsletter, without increasing cost, and use color, color photos and utilize odd numbered pages. At present we must add or subtract in four page increments because the newsletter is printed on 11x17 inch paper and folded in half to create four pages on each sheet.

Phasing in the change – There is some time to gear up for this changeover. Our bulk mailing permit is valid until December of this year. This means that we can put out the next two issues as we have in the past, by mailing all of them to members. The winter issue, due out in January 2006, would need to go out in the new format.

This will allow time to get Camp Signals Officers in place and oriented. E-mail listings can be updated and verified in each Camp. The Editor and the Department Signals Officer can get the necessary coordination worked out.

SAVINGS – The first year, because of the phase in program, will save half of the amount budgeted for this project. The second year we will see a savings of the full \$2,600.00 proposed for this years newsletter, making that money available for use on our stated purposes including, but not limited to, copying found G.A.R. Post records, graves

registration projects or memorial restoration projects. We can make better use of the money we have to accomplish the objectives of the Order and preserve the memory of the Grand Army of the Republic.

At present the proposed amount to be spent on the newsletter represents approximately 65% of our base income, and is, in my view, grossly out of proportion with what we should be doing with our funds.

Assistant Department Treasurer

General Observations:

Unfortunately Brother David F. Wallace was not able to continue his service as Department Treasurer last fall. In the transition period between his departure from officer and Brother Shumway assuming those duties, the records of the Treasurer were in my hands. Brother Wallace did not have time to do a comprehensive review and evaluation of these files and so I worked on that project during this time.

A variety of things became obvious early on in this review. The records only covered the period of service by Brother Richard Lee, Brother Del Farnsworth and the last two years by Brother Richard Williams. Nothing from prior years was included in the box of records passed forward. Two boxes of mouse pads with red backgrounds, (I believe that there were forty-two) were also included.

Reviewing the budget reconciliation from 2003 – 2004 exposed a number of discrepancies. There were some things that appeared in the records but were not in the concluding documents for the year end and embraced some items of income and some of expenditures.

There was a glaring structural problem with the budget formulation which obscured the actual amount of funds available for Department operations. Most notable was the inclusion of all per capita payments from Camps. The Department per capita of \$8.00 was not sorted from the total.

The Department provides a service for the National Organization by collecting the National per capita from the Camps. While this revenue needs to be shown in the records of the Department, it should be shown as a “pass through” account. The Department has no discretionary control over this money, and therefore it should not be considered part of our “budget”. Doing so gives an inflated figure concerning how much we have to work with for our purposes.

The basis for our budget should be the \$8.00 Department per capita collected for Department programs. From this amount we pay for our activities. Although we also have a continuing fund raising activity, which has been quite successful for a number of years, this should not be included in our budget because the amount of income can vary widely.

The various streams of revenue need to be accounted for, but they must be placed in the appropriate categories to give us a true picture of what our working funds are and thus we can plan accordingly. While we have been able to supplement our per capita income with money raised through the fund raiser, we need to consider raising the level of our base income.

A check of Proceedings from Department Encampments shows that we have no records prior to the 1986 Encampment. It is recommended, in those minutes, that the per capita remain at \$2.00 per member, per quarter, or \$8.00 per year. This would indicate that this figure has been our base since 1985 or earlier. As membership has increased since then we have realized greater income and have not changed the rate.

At this point, membership figures have declined slightly during the past few years, but seem to have leveled off at about 500 members. Without the continuing increase in membership and the rising cost of everything we purchase in goods and services the gap is going to get wider.

It seems therefore that the time has come, after twenty years, to call for an increase in the Department per capita by at least \$2.00. This change, if approved will not "kick in" until the Annual Reports of 2006 which will give the Camps time to adjust their dues, collected in January 2006 to accommodate the change. It would provide an additional \$1,000.00 to our base income.

The Memorial Fund

This project, initiated in late 1997, without any formal action by a Department Encampment, has proved to be one of the great financial mysteries of this review. It appears that the initial raffle project got off to a good start. Where things got off the track was when the "mouse pad" project was added to the mix.

There were no records in the files on this project. No receipts for expenditures, invoices for purchases or detailed summaries of progress on the project.

Fortunately, the records passed forward contained the check register with entries dating from 1985. By going through that record some reconstruction of the events surrounding the project, its income and disbursements was developed.

While it was fairly easy to track the raffle project, the mouse pads proved a real challenge. There was no invoice to indicate how many were purchased, what the unit cost was or even what the designated resale price was to be for these things.

It was finally determined that a check written to Kizcam, in the amount of \$1485.00 was for the purchase of the mouse pads. In a phone conversation with the owner of the company, it was determined that he charged \$3.75 per unit. Although they indicated that

they would send us a copy of the invoice, it was never done. At that price it seems that we purchased 396 mouse pads.

It has been hard to determine how many have been sold because the price seems to have varied from \$12.50 down to \$2.00 at differing times. The entries recording sales just give a dollar figure sold rather than a count of X number sold at a figure and then a total. In any event, the initial cost of the mouse pads was not recovered. The sketchy records we were able to pull together indicate that mouse pad sales totaled only \$487.00 against the purchase price of \$1485.00.

The bottom line, after all is said and done, amidst fluctuating totals as we worked through the project, indicates that after grants were paid from this fund we were left with a deficit of \$686.14. We issued more money than was raised leaving the fund empty.

Unfortunately, seven years after this project was started, we spent a lot of time at the last Encampment discussing an application form and process for what turned out to be an empty fund.

In view of the above it would seem prudent to dissolve the fund and drop this item from our financial statements. If there is sentiment to establish a similar program at a later time, it would be hoped that more planning and attention to detail would be employed in its structure and administration.

In conclusion, I have attached to this report detailed Memorandums distributed in July and November 2004 concerning the matters of this report. Additionally, much of this information has been summarized in the Department newsletter during the past year.

Respectfully submitted

In Fraternity, Charity and Loyalty,



James T. Lyons, PDC
Senior Vice Commander
Department of Michigan, SUVCW

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

MEMORANDUM

July 13, 2004

TO: Elected Officers

FROM: Interim Editor – MICHIGAN'S MESSENGER

SUBJECT: Budget Considerations and Recommendations

Brothers:

As the summer edition of the newsletter hit the mailbox, Commander Gibson requested information on the cost of the twelve-page publication. This started a research project to analyze the cost of the publication over the past few years.

To accomplish this task I pulled the file of proceedings from the last five years to review the reports of the Editor and the annual budget statements of the Treasurer. The following presents the information in the following format; cost for the year, total pages, total press run and a cost per copy.

1999-2000	\$2646	88	2140	\$1.24
2000-2001	No figures available			
2001-2002	\$2271	80	2200	\$1.03
2002-2003	\$3274	84	2200	\$1.49
2003-2004	\$4712	92	2200	\$2.14

These figures include all costs, printing, labeling, mailing and "returns" for address corrections. The cost of printing increased from \$2000.00 in 1999-2000 to \$3519.00 in the year just closed. Postage cost increased from \$420.00 to \$725.75. The cost of labeling in preparation for mailing increased from \$226.00 to \$419.00.

The amount budgeted for this year's production of the *MESSENGER* is \$5050.00 and places the cost per copy at \$2.30.

The current issue cost \$419.05 with a press run of 585 copies or \$.72 per copy. Labeling cost was \$91.60. Mailing cost is estimated as about \$125.00. The cost of "returns" will depend on the number of copies with incorrect addresses.

BUDGET CONSIDERATIONS

MICHIGAN'S MESSENGER has become our built-in "budget buster" and unless we take immediate steps to control this aspect of our operation and contain the escalating costs it is going to put us in a real hole. The newsletter has taken an increasing portion of our operating funds (membership dues) and this resource has been decreasing as we have been losing Camps and membership.

Last year, according to the Budget summary presented at the Encampment, \$3026.00 was budgeted. The actual expenditure was \$4711.67. This was a cost over-run of almost \$1700.00 in this year alone. This project is running with no limiting factors. Either no one was paying attention to the expenditure level, against the budget, or, they just let it run without limits.

Putting this in another light, after sending the per capita payment to the National Organization, the amount left (the Department per capita collected) was \$3500.00 according to the figures presented by the Treasurer. This constituted the "base income" for Department operations for the year 2003-2004.

The *MESSENGER* budget line at \$3026.00 represented 86% of our basic operating income.

Other income from the sale of the hat badges and the various patches totaled about \$1416.00 this past year and took some of the pressure off. Fortunately, nothing was spent on many of the line items in the budget and minimal amounts in most of the others.

This year the budgeting process is flawed in a more serious fashion than in previous years. In the face of declining membership numbers, and no stated plan to deal with that or replace the Camps lost, the projected income from total per capita is set at \$14400.00 or an increase of \$1631.00 over the actual amount collected last year.

Other income projections are similarly inflated; for instance it is projected that hat badges will produce income of \$1500.00 this year against last year sale figures of \$500.00. Other sale items are also projected to increase in volume of revenue, but our "Ad" for these items did not appear in the last issue of *THE BANNER*.

The actual income from the Department per capita tax this year (472 members paying \$8.00 each) is \$3776.00. The proposed budget item for the *MESSENGER* is listed at \$5050.00 creating a deficit of \$1274.00 before we even consider anything else.

One of the ways in which this has been disguised is to include the National per capita funds we collect for the National Organization in our total "budget" considerations. By running the *Messenger* figures against that larger total, the proportion appears to be smaller than it actually is in fact. The true amount of the Department income is also clouded unless someone wishes to do some quick math gymnastics, and even then you would need the base paying membership figures to make accurate calculations.

In conversation with Treasurer Wallace last Saturday, I suggested that as the National per capita is merely a "pass through" of funds, as a service to the National Organization, that they should not be shown as part of our "budget". With those numbers out of the mix, we would have a better grasp of "our money" for operating purposes. Brother Wallace indicated that he was working on an "in depth" review of the budget and would be presenting his findings and recommendations shortly.

CONCLUSIONS

Publishing an expensive newsletter is not included in the purposes for which our Order exists. The only requirement we have is for the Department Commander to circulate Department Orders four times a year. Without diminishing the importance of good internal communications, anything above the Orders noted above is trimming on the vehicle. Limits and discipline are necessary to contain the costs involved and to make funds available to support the programs and activities that are mandated as the purposes of the Order.

With this in mind, I suggest that future issues of the *MESSENGER* be limited to eight pages. Camp news and items from officers should still be submitted along with stories of general interest, but these will be published on a space available basis. Stories of significant activities would be preferred over routine recitations of meetings and such activities.

Discussions with Don Everett (who does the printing) indicate that he can print an eight-page newsletter, same paper, and same appearance, to be mailed flat, for \$310.00. Labeling and mailing costs would remain the same because they are based upon the number of pieces handled.

With one issue at \$419.00 and three at \$310.00, the total cost for this years printing would be reduced to \$1349.00 as opposed to the budgeted amount of \$3800.00 for a savings of \$2451.00. Using the figures budgeted for the rest of the operation, labeling, mailing and returns, (projected as \$1250.00) we could cover those costs and still come out with about \$1200.00 that could be used for other purposes.

By chance, that \$1200.00 is the precise amount allocated for the operating committees of the Department There will be some additional savings as well. As Chairman of the By Laws Committee, I can assure you

that no funds will be expended! Several of the other Committees, which generally do not expend funds, will provide additional savings.

It would appear that, at least for this year, that by controlling the cost of producing the newsletter, that we can bring balance to the budget and remove the need to draw from the "General Fund" (our cash reserves) to make ends meet. The amount to come from that source was indicated to be \$2182.00. As noted above, the savings, of \$2451.00 in the *MESSENGER* operation, clear out the deficit of the overall budget with a little to spare.

RECOMMENDATIONS

1. Issues of *MICHIGAN'S MESSENGER* for the balance of this year are limited to eight pages per issue.
2. Suggest that we explore the possibility of reducing costs across the board in production and distribution of the newsletter by mailing, via USPS, only to those not having email capability. With nearly 300 of our members (293 by actual count) "on line" it would be possible to cut the press run to about 250 copies and mailing and labeling costs could be cut accordingly reducing the drain on the budget substantially. Another consideration would be that the size of the issue could be expanded to 12 or even 16 pages and still stay within reasonable parameters due to the shorter press run.

A FEW RANDOM THOUGHTS IN CLOSING

As noted above there are a number of increased line items in the budget adopted at the Encampment that just do not make any sense. Also without doing a close detailed analysis of the entire budget process, a few things stand out.

Most notably, at least in my view, the posting of figures to the various line items on last years budget statement appear to be uneven and erratic. This seems to cast a pall over the accuracy of the presentation as an accurate reflection of the financial activity of the Department during the past year, and others as well.

An example; under Income – Application Fee, there is a zero against an income projection of \$200.00. On the expenditure side it is indicated that \$170.00 in Application Fees was paid to the National Organization.

The income from the various things we have been selling as part of our fundraising effort are scattered through the listing of line items, making it difficult to get a total in an easy fashion.

The figures relating to the Camp at large are confusing. If the Department Treasurer holds the funds for this Camp, it would seem better to indicate these funds as a "liability account" rather than as line items in the Department budget.

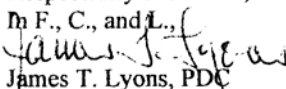
No inventory or valuation of the supplies for resale is presented. These assets are part of the financial worth of the Department and should be accounted for in some fashion.

In conclusion, I would hope that we would be able to get a better fix on projected income and expenses.

Suggest that some of the things over which the Department does not have discretionary control be removed from the "budget" statement, and that these things should be reported as liability or "pass through" accounts (National per capita and application fees).

I look forward to Brother Wallace's more detailed and knowledgeable analysis and presentation on these matters.

Respectfully submitted,

M. F., C., and L.

James T. Lyons, PDC

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

November 10, 2004

MEMORANDUM

TO: Gary L. Gibson, Department Commander

SUBJECT: Financial Records Review

Serving as the transfer point between former Department Treasurer David F. Wallace, PDC, and the incoming Treasurer, Brian Shumway, has provided an opportunity for me to do a detailed review of the records being passed forward. A number of issues have arisen since the last Department Encampment and unfortunately Brother Wallace did not have time to do an analysis of these records.

This report will be presented in two sections, the first dealing with the Memorial Fund, the second with some general observations and recommendations.

MEMORIAL FUND

Much attention has been directed toward this aspect of our financial operation.

By way of background, it should be noted that this fund raising effort came into being at a time between Department Encampments in 1998. Please refer to the email message summary I presented on July 21, 2004 in response to a question from Brother Wallace concerning the number of funds that exist in the Department. A summary of all references to the Memorial Fund were noted based on information available at that time.

To briefly recap that finding, please note the following;

1. A review of Proceedings from the Department Encampments found no action by that body to establish this fund.
2. There is no mention of progress on this effort in any of the Department Proceedings until 2004, when an effort was made to clarify the application process to request funding for projects.
3. There is no mention of this project in the reports of the Treasurer or the Department Council as presented at the Department Encampments.
4. The only information available on the actions taken on this project are found in the Department newsletter

A review of the Treasurer's files, as forwarded in this transition of officers, does not contain any records of this project. There are no receipts to support the expenses noted in this report, nor is there any detailed information on the pursuit of the project. There is no

“paper trail” of any kind in this set of records. The earliest bank statements are from March 1999. Check registers exist dating from 1995 to the present.

These check registers have finally provided information to reconstruct the financial activity of this project. Details are sketchy at best and the entries do not always provide full information. The following list of deposits is credited to the Memorial Fund.

5/10/99 - \$ 85.00
5/10/99 - 35.00
5/10/99 - 50.00
5/28/99 - 1100.00
5/28/99 - 459.00
5/28/99 - 125.00
6/10/99 - 40.00
9/14/99 - 70.00
9/30/99 - 1380.00

This brings the total amount raised to \$3344.00 as opposed to the figure reported in the January 2000 issue of *MICHIGAN'S MESSENGER* (\$2237.00). An interesting note: the final deposit of \$1380.00 passed through the checking account of Curtenius Guard Camp 17. On September 8, 1999, a deposit of \$1325.00 was made into the Camp account. On September 27, 1999, check number 1003 was written to the Department of Michigan, SUVCW with the notation “Raffle and Mouse Pads”. That check was deposited in the Department account on September 30. Please note that the check taking this money out of the Camp account is for \$55.00 more than the original deposit. There is no explanation for this difference in the form of additional deposits to the Camp account.

The following checks were written for expenses related to the project.

Check #1115 – 8/8/98 – C.W. Times – Raffle Ad - \$134.64
Check #1116 – 8/8/98 – State of Mich. – Raffle license - \$15.00
Check #1118 – 8/8/98 – K. Armstrong – Print for Raffle - \$180.20
Check #1134 – 2/13/99 – Dick Williams – Raffle tickets - \$52.30

The total expense, according to this information, was \$382.14 as opposed to the figure cited in the October 1999 issue of the newsletter (\$247.70). It is obvious that the cost of the Ad placed in the Civil War Times was not included in the original figure.

It appears that the Mouse Pad angle was employed early in this project. There is not a scrap of paper anywhere that provides information on where they were ordered, how many were ordered, what they cost or when they were paid for or by whom. About this time there were reimbursement checks written to individuals who did not submit any receipts, as customarily required, to support the amount requested. It is possible that one of these included the purchase of the Mouse Pads.

Deposits noted as proceeds from Mouse Pad sales are listed below.

6/4/99 - \$ 80.00
7/8/99 - 37.50
9/1/99 - 37.50
10/6/99 - 37.50
11/9/99 - 37.50
4/25/00 - 15.00
12/20/00 -12.50

This provided a total of \$275.50 from the sale of Mouse Pads. The reports presented in the *MESSENGER* indicate that an additional \$160.00 in sales was realized between August 2000 and spring of 2003. Additional sales of \$10.00 and \$5.00 were reported in the electronic accounting statement for 5/10 and 7/2/02. The check register shows a deposit of \$36.50 for Mouse Pads on 3/5/02 that is not reported elsewhere. Thus, the Mouse Pad sales provided \$487.00 toward the Memorial Fund.

The final recorded addition to the proceeds of this project came in the form of a \$100.00 donation from the Central Region Conference, held in Grand Rapids in October of 2003.

The total amount raised from all sources for this project is \$3931.00, based on the information above. For lack of better information we have arbitrarily assigned a cost for the Mouse Pads at \$100.00. Adding this to the other expenses, previously noted, and subtracting this expense (\$482.14) from the total raised provides a fund of \$3448.86 available for allocation to Camps having appropriate projects.

DISBURSEMENTS

The first check written on this project did not go to a "Camp" project. Check # 1149, in the amount of \$1000.00, was written on May 28, 1999 to Watertown Charter Township for restoration of the G.A.R. monument in the cemetery in Wacousta, Michigan. Several checks were written to this project in 1998. Check # 1089 on 2/26/98, - \$62.00 to Watertown Charter Township; check # 1095 on 4/6/98 - \$62.00 to Civil War Statue Fund; check # 1120 on 9/23/98 - \$41.41 to Watertown Charter Township G.A.R. Mon. Fund. The three checks were not drawn against the Memorial Fund as it did not exist at that time.

The second check went to George W. Anderson Camp 58. Check # 1165 in the amount of \$500.00 was issued on 2/12/00.

The third disbursement has been difficult to document. Colgrove – Woodruff Camp 22 has indicated that they received \$250.00 from the fund for restoration work on the G.A.R. Monument in Union City. We have not been able to find a check issued to this Camp, but receipt of the funds has been verified by the Camp leadership.

The fourth check went to Robert Finch Camp 14. Check # 1401 in the amount of \$500.00 was issued on 10/24/04.

The fifth check was issued to Gov. Crapo Camp 145. Check # 1402 in the amount of \$500.00 was issued on 10/24/04.

To date a total of \$2750.00 has been allocated from the fund leaving \$698.86.

Curtenius Guard Camp 17 has submitted a request for \$545.00. If approved, this will leave a balance of \$153.86 in the fund.

CONCLUSIONS

The project of trying to work out the reconciliation of this fund has been like trying to put together a Chinese jigsaw puzzle. There has been no effective accounting system utilized to keep this account in good order. Entries on deposits and expenditures are scattered and fragmented. There are no receipts on file for any of the expenses involved. No comprehensive report or summary of the income and expenses have been provided as part of a formal presentation by the Department Treasurer at any time during the project.

The only information available to the members of the Department is found in “reports” or articles presented by either the Chairman of the Department Council or the Department Treasurer appearing periodically in *MICHIGAN'S MESSENGER*. Though informative, they do not provide an “official” record as would be presented in a Treasurer’s Report to the Department Encampment. Reports to the Encampment provide the opportunity to ask questions, debate issues and ultimately approve the presentation as part of the record of action taken by that body, the final authority on Department matters.

The Memorial Fund “disappeared” from our records for a couple of years and was finally “discovered” and reported in the Vol. XII, Number 3 – Winter edition of the newsletter (page 4) and gives an incorrect balance on hand (\$2041.84) when there was only \$1698.86 available. This amount was increased to \$2151.84 in the next issue. If we had used that figure we could easily have spent \$452.98 more than the Fund had available.

Much good has been accomplished through the efforts of those who sold the raffle tickets and mouse pads, but the failure to keep records in an appropriate fashion has given us many problems and inaccurate figures with which to work. If this type of project is to be reactivated at some later time, it would be hoped that the lessons learned here will provide a better operation by those involved.

I would respectfully suggest that in light of some of the ambiguities involved in this project, and the fact that there is no program in place for the perpetuation of this fund, that the balance of the money (providing the Camp 17 request is approved) should be placed in the general fund and this project be closed.

GENERAL OBSERVATIONS

Perhaps the most disturbing thing about this material is that there is so little being passed forward in this change of officers. The earliest bank statements date from March 1999. The check registers date from 1995 but there is no supporting material for the period from 1995 to 1999. Although several CDs were provided in the Quicken program it appears that the information is presented only as word documents. I do not have sufficient experience with this program to open any underlying material that may be included on the CDs.

There are no ledgers or journals from prior years that track the financial activities of the Department. Although Dick Williams used computer programs (hopefully) to accomplish this activity, not all who have served in this office over the years have done this.

It appears that there was no established practice of posting activity of line items in the budget over the course of the year thus providing an incremental view of expenditures against the amount budgeted for each category. Without this capability it is impossible to evaluate progress toward limits established.

There are no receipt books to record incoming funds to the Department and provide proof for those who make payments or contributions to the Department.

Since 1992 budgets, year end reconciliations of the budget, year end financial statements and balance sheets have not been distributed with minutes of the Department Encampment in a consistent fashion. The reports of the Treasurer are generally noted as "filed with the Department Secretary" and no details are published as part of the minutes.

Controls have not been exercised on maintaining limits for expenditures in a variety of categories. Reimbursement for expenses has been provided to some individuals who have not provided receipts to prove expenditures in the amount requested. Others provided such documentation on a regular basis.

It appears that in the last couple of years that "bookkeeping" has been allowed to wait until the need for reports is upon the Treasurer. The attempt to "catch-up" on this process by reconstructing things from entries in the check register and elsewhere has led to items being missed or overlooked, thereby providing inaccurate figures in the reports.

Examples are found in the 2003-2004 budget reconciliation. It was projected that \$1500.00 would be spent on "Badges and Insignia". The Budget Report indicates that nothing was spent on this line item. A review of the check register shows that \$960.00 (check # 1352 on 7/24/2003 to Alert for SUV hat badges) was spent to purchase these items for resale.

During this same period three checks were written to reimburse Curtenius Guard Camp 17 for payments made to the USPS for mailing the *MESSENGER* and Custom Mailers for

preparing the newsletter for mailing. The obvious question should be why Camp checks were used for this purpose in the first place. The Department Treasurer also served as the Treasurer for Camp 17.

The most glaring example of not staying within the budget limits is the situation with the line items for the newsletter. The budget line item total was set at \$3026.00. The amount spent was \$4711.67.

Other items are not reported in the budget in any form. These include a plaque and engraving (\$108.01), purchase of a new tent for the Department (\$188.68) and related material (\$48.36). The gift from the Central Region Conference (\$100) is not shown under Income from Gifts where only \$16.00 is listed.

Needless to say, the monitoring functions have not been effective in terms of controlling these shortcomings. The “gatekeeper”, the Department Council, for the last eight to ten years has not done an effective job of auditing the work of the Treasurer, assuring that reports necessary for the Department to be informed of financial activity are prepared and distributed.

The time allowed, by the By Laws to accomplish the “auditing” function prior to the Encampment is not sufficient to do this important task in the detail necessary. Verbal reports were offered in a number of these years and copies of the reports were not provided to those in attendance at the Encampment so that they could make informed decisions on accepting and approving those reports. As noted previously, no details were recorded in the minutes or distributed with those minutes.

Several Department Commanders used the Department Council as a Department level “Council of Administration” or Board of Directors. The only Council of Administration in our Order functions at the National level. The National Organization is a corporation, chartered by Act of Congress. The Department does not hold that standing and the function of the Department Council is important but very limited.

The Department Council is required to select a Chairman, Vice Chairman and a Secretary among its three members. It should be obvious that the Secretary would take notes when the group meets to transact any business. These written reports should be presented to the Department Encampment when they make their report to that body. This provides a record of their findings as they monitor the work of the Treasurer, discussions regarding the development of the budget, the audit and plans to maintain the financial wellbeing of the Department.

One of the things severely skewing considerations of some items in the budget structure has been to include the amount of per capita tax we collect for and send to the National Organization as part of our budget. These funds are strictly a “pass through” activity over which we have no budgetary control. This gives an inflated impression of the amount of money the Department has to work with for our operations.

It appears that because of the variety of problems noted above, that the preparation of the budget and its component line items has not been based on the actual experience of the previous year.

Finally we have the “mystery” check. On January 15, 1999, check # 1128, was written to someone or something listed as “Kizcom” in the amount of \$1485.00. There is no notation on the purpose for this check. There is no invoice from this entity. There are no bank statements for the months of January or February 1999 in the files. The cancelled check is not in the files. I have contacted the bank and requested copies of the missing statements and the front and back of this check.

RECOMMENDATIONS

Brother Wallace has suggested, and I concur, that it is probably time to have an “outside party” do a review of our financial practices and record keeping. There will be a cost involved, but it might be worth it to get our house in order. We probably can not afford an “audit”, which could be quite expensive and time consuming, but a less extensive review could help to get us on the right track.

We need to include only those items in our budget over which we have control. The base income of the Department is the \$8.00 per capita payment by each member. We must project our expenditures on this basis. Other fundraising activities may be employed to augment this basic income.

Pass through funds like the National per capita tax need to be set up as “liability accounts” for that purpose. We have other liability accounts and they should not be included in the budget statement.

We need to have an accounting of the inventory and value of items we stock for resale to raise money for programs.

We need to implement the practice proposed and adopted at the 1993 Department Encampment with regard to the work schedule of the Department Council and the Department Treasurer. By action of the Department Encampment the Council and the Treasurer were directed to meet on a quarterly basis to monitor the financial activity of the Department. **WE NEED TO DO THIS!**

Our financial activity needs to be planned in advance rather than being reactive to events that overtake us. The need to buy a new tent for the Department should be anticipated and planned for, rather than being an emergency move.

CONCLUSION

The foregoing material should spark other recommendations and discussion on this important topic. We can no longer drift along and hope we do not go over a waterfall.

One final thought needs to be reiterated. The timely completion and distribution of the proceedings of Department Encampments is critical to our success. The 1993 minutes of the Encampment were distributed at the 1994 Encampment. That makes them a year late!!! The proposals to improve our operations (quarterly reviews by the Council and the Treasurer) were a year behind and never implemented. Those to be involved in things of this type do not necessarily make notes of what has been approved and what they should do next. Thus, these “improvement” proposals fall by the wayside and despite all the discussions, debate and good intentions at the Encampment, nothing happens from year to year and the old problems just go on and on.

Not the least of the difficulties in this situation is that one individual was too involved in too many things and completely overloaded. He could not possibly do all the things he was asked to do and get stuff “right”. Part of this problem was of his own making but there were others who took advantage of his willingness to help or accept too many commitments. These folks should be ashamed of themselves for overloading a willing worker, but he should have known when to say enough is enough.

We need to make some basic changes. We need to operate on the principle of one man, one job, especially in key positions. “Lip service” to making changes will not get the job done. We need to work smarter, not harder.

My apologies for the length of this report, it was a big job to work through all this material. There are many things that need to be dealt with to resolve these problems.

Respectfully submitted
in F., C., and L.,

James T. Lyons, PDC
Assistant Treasurer
Department of Michigan

Cc: Department Elected Officers

Report of the Department Junior Vice Commander Report of the Department Membership Committee

**Richard Greene, P.C.C.
Junior Vice Commander, Department of Michigan, SUVCW**

Brothers:

I have the honor to present the combined reports of the Department Junior Vice Commander and the Department of Michigan Membership Committee for the activities of the 2004- 2005 administrative year.

In all, 12 prospective members were referred to the Department Junior Vice Commander for referral to local Camps for contact. Sources were: 1 from Camp #7, 1 from Camp #145, 1 internal, and 2 from the Department of Ohio with the balance coming from the Junior Vice Commander-In-Chief. Of these prospects, 3 were referred to Camp #2, 2 to Camp #462, and one each to Camps #1, #9, #14, #139, #145, #180, and Camp #427.

In the 2003-2004 administrative year it was the misfortune of the Department to lose two of its Camps and most of the attendant membership. Membership dipped for the first time in many years. During the past year improved relations between the Department and the Camps of the Department have succeeded in leveling off the decline. Today, fledgling formation efforts in St. Joseph County and Tuscola County offer the promise of restoring the number of Camps and membership to levels of near the start of the decade.

It was a pleasure traveling to Jackson, Michigan for the annual Civil War Days at Sparks Park. Camp #7 offers a very well rounded recruiting program featuring an information tent and Brother Bill Lowe's Veteran's Finder database. The ability to research one's Civil War ancestor in seconds serves as an excellent crowd draw among spectators and participants of the re-enactment. Camp #145 offers a similar program in the hands of Brothers David F. Wallace and Matthew Adair. Both of these recruiting programs might serve as worthy models for other Camps to emulate as they go about their recruiting efforts.

In the past year, nine new Brothers have either found their way to the Altar for Sacred Obligation or will do so within the next two weeks. New membership is the life blood of the Camps, the Department and the Order. In that regard the Department is healthy and optimistic as it looks forward toward the coming administrative year.

The Department Membership Committee met in Lansing, Michigan on January 19, 2005 with several Camp Junior Vice Commanders present to exchange ideas that have been successful in their respective Camps. We were honored to have Junior Vice Commander-in-Chief, James B. Pahl lead our discussion.

The Camps are reminded that a Civil War era "A" Frame tent with poles and stakes is available to Camps who wish to it to foster recruiting at local events. Arrangements to use the tent should be made with the Department Junior Vice Commander.

The committee continues to encourage the exchange of names of prospects between Camps, using the office of Department Junior Vice Commander as an exchange medium.

I would offer but one suggestion to improve the routing system of prospective members to geographically appropriate Camps. I suggest that the Department Commander direct that a report be generated from the latest Department database which would include the names and all contact information for all Camp Commanders, Camp Secretaries, and Camp Junior Vice Commanders. This report should be forwarded to the Department Junior Vice Commander immediately after the database is updated with annual installation of Camp Officer reports. An updated report should also be sent at any time throughout the year that the Department database is updated. This report would assist the DJVC in contacting members responsible and willing to bring prospects into their Camps, especially in Camps which he may not have extensive knowledge of Camp personnel. Since this report may be created at the direction of the Department Commander, no action from the Encampment is necessary.

Sincerely in F, C, & L,

A handwritten signature in black ink, appearing to read "Richard Greene". The signature is fluid and cursive, with a long horizontal stroke at the end.

Richard Greene, P. C. C.,
Department Junior Vice Commander
Chairman, Department Membership Committee
Department of Michigan, SUVCW



DEPARTMENT HEADQUARTERS
SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN

Richard F. Lee
DEPARTMENT SECRETARY
1111 South Kern Road
Fowlerville, MI 48836-9257
(517) 233-9497



Report to the 116th Annual Encampment
23 April 2005

Commander Gibson and Brothers,

To date, 11 of the Departments Camps have submitted the Annual Report Form 27.

19 Camps have submitted the Certificate of Election & Installation of Officers.

16 Camps have submitted Camp Rosters.

3 Camps have not been heard from.

7 Camps have gained members , 5 have lost members, 2 have the same membership.

The 14 Camps reporting have gained 21 Bros. .. but have lost 26.

In 2004 the Secretary attended the Mid-Winter Conference, the Department Encampment , the National Encampment , a Department Officers meeting in Sunfield and Marched with the Gilluly-Kingsley Color Guard in the Howell Memorial Day parade.

Since my election as Secretary I have been pleased to take part in the organizational meetings of the following Camps:

#58 DeWitt 7-95; #160 Coruuna 6-96; #147 Cadillac 12-96;
#76 Monroe 2-97; #266 Marquette 3-97; #85 Bridgman 9-97;
#427 Dearborn 1-98; #180 Ann Arbor 6-99; #139 Alpena 9-01;
#2 Berkley and of course, #120 Howell 4-94.

In the past 10 years there have been many Bros. who have made my work much easier by their efforts as Camp Secretary and-or Treasurer. My sincerest thanks for your support in our mutual endeavors. With your help the Department reports were always Correct and on time to the National Office.

I especially wish to mention 3 Bros. who have served as Camp Secretary for at least 10 years:

Daniel Grable of Henry Plant #3; David Schneider of Nash-Hodges #43 and Mark Pangburn of George W. Anderson #58.

Others who may have served 10 or more years, but not during my time are John Lohrstorfer of Colegrove-Woodruff #22 and David Waldron of Alexander French #28.

My apologies to any Brother that I may have overlooked.

In Fraternity, Charity & Loyalty,

Richard F. Lee
Richard F. Lee

88 Installed officers at Camps #2 Berkley and #180 Ann Arbor

BUDGET RECONCILIATION - FISCAL YEAR 2004-2005 (4/1/2004-3/31/2005)

	<u>APPROVED</u>	<u>EXPERIENCED</u>
INCOME		
Uncategorized		59.00
7th Corps Patch	90	75.00
Camp At Large		
App Fee	40	15.00
Per Capita	208	382.00
TOTAL	248	397.00
Camp App Fee	200	115.00
Camp Per Capita	14,200	13,388.00
TOTAL	14,400	13,503.00
Coat of Arms Pocket Patch	60	207.75
Dept Encampment		
Registration	215	70.00
Other Expenses	-	766.50
TOTAL	215	836.50
Emblem Pocket Patch	600	571.50
General Fund	2,182	-
Buy A Brick		617.50
Gift Received	50	-
Hat Badge	1,500	446.00
Interest Inc	40	50.41
Mouse Pads	20	19.00
TOTAL INCOME	\$ 19,405.00	\$ 16,782.66
EXPENSES		
Badges & Insignia	1,200	223.00
Central Region		
Dues	5	-
TOTAL Central Region	5	-
Committees		
By Laws	100	-
Civil War Memorials	100	-
Communications & Tech	100	-
GAR Records	500	-
Graves Registration	300	263.19
Membership	50	-
Nominating	50	-
TOTAL Committees	1,200	263.19
Department Encampment		
Credentials	50	-
Gifts	60	55.00
Ribbons	75	73.46
Room Charges	185	275.50
TOTAL Department Encampment	370	403.96
Messenger		
Mail Preparation	400	274.80
Postage	800	550.00
Postage Due	50	-

Printing	3,800	1,148.75
Bulk Mail Permit		150.00
TOTAL Messenger	5,050	2,123.55
Misc	100	688.00
Bank Charge		135.00
National Patriotic Ins Fund	25	-
National SVCinC Fund	25	-
National Encampment		
Credentials	10	
Expenses	30	80.00
Gift to CinC	50	74.28
Misc	-	30.00
TOTAL National Encampment	90	184.28
National Per Capita	9,900	8,626.00
App fee	200	145.00
Adjustments	-	386.00
TOTAL National Per Capita	10,100	9,157.00
Officers		
Commander	200	32.00
Eagle Scout Coordinator	200	66.69
Historian	100	
Dept Jr Vice Commander	150	
Secretary	150	
Dept Sr. Vice Commander	100	
Treasurer	50	
TOTAL Officers	950	98.69
Special Activities		
Buy A Brick	50	780.00
Monument Fund	0	1,000.00
TOTAL Special Activities	50	1,780.00
Supplies		
Camp At Large	20	4.00
Envelopes	20	-
Paper	100	-
Postage	100	70.00
Other		-
TOTAL Supplies	240	74.00
TOTAL EXPENSES	\$ 19,405.00	\$ 15,130.67



Bro. Robert A. Mitchell
Office of the Department Patriotic Instructor
1504 Longfellow Street
Detroit, MI 48206-2000
313-866-8630/Evenings
248-905-8899/Days
rmitc02@ameritech.net

Saturday, April 23, 2005

To the Department Commander, Senior Vice Commander, Junior Vice Commander, all Elected and Appointed Department Officers, any National Officers present, Camp Officers and members, Greetings:

I Bro. Robert A. Mitchell, Department Patriotic Instructor herewith submit my Annual Report.

After being appointed to this officer I began forwarding our Department Commander articles of a Patriotic nature for possible inclusion in our Department Newsletter *Michigan's Messenger*.

On March 26th I forwarded blanks of the Annual Report of Camp Patriotic Instructor To Department Patriotic Instructor to each Camp Patriotic Instructor, 23 in all, since Camp 101 did not report that they had appointed a Camp PI. In that mailing I also enclosed a flyer entitled, *Flag Facts*, which I recommended they send to each Camp brother and *A Handbook of Instruction, Thoughts, and Ideas for Camp, Department & National Patriotic Instructors* authored by our Past Department Commander Bruce B. Butgereit, who is currently serving as National Patriotic Instructor. It is a 34 page detailed document that will be of great benefit to all PIs of whatever rank. On April 16, 2005 at the National Council of Administration meeting in Springfield, IL both publications were submitted to the Council for "official" approval and acceptance and they were, unanimously. My sincere thanks and congratulations go out to PDC Bruce Butgereit for his achievements on behalf of PIs everywhere.

On April 9, 2005 I attended the 133rd anniversary and rededication of the Michigan Soldiers' and Sailors' Monument in the newly redesigned Campus Martius Park in Downtown Detroit. The ceremony began at 11am and our National Patriotic Instructor Bruce B. Butgereit coordinated the event. Music was provided by the 2nd Baptist Church of Detroit Male Chorus. 2nd Baptist is the oldest Black congregation in the Midwest having started in 1836 when Michigan was still a territory. Their Male Chorus sang at the original dedication over 133 years ago.

It did my heart good to see the many people who came out to support this event. As the only Department Officer residing in Detroit it was my pleasure to welcome them to the Motor City. Among those members present who were on program were our Department Commander Gary Gibson, National Junior Vice Commander-in-Chief James Pahl, Past Commander-in-Chief Keith Harrison, Department Memorials Officer Douglas Armstrong, Mark Heath, of Camp 7 in Jackson, Colin Butgereit of Guide & Guard from Camp 1 and Bruce Butgereit, II also of Camp 1. Many other brothers were in attendance, there were several large marching units and flag bearers and color guards. Members of the Allied Orders who were on program include my mother, Celestine Hollings, Past National President, DUVCW and member of Sara M.W. Sterling Tent No. 3 in Detroit, Marcia Butgereit, National Chaplain, Women's Relief Corps, Emily Breough of Frances Finch Auxiliary No. 9, Auxiliary to the SUVCW, The City of Detroit was represented by the President of the City Council Maryann Mahaffey. Thanks again go out to Bruce for his outstanding leadership in chairing and coordinating this fine event. After the rededication several people marched over to the G.A.R. Building on Grand River where we had a short observance hoping that one day soon we might again meet it its hallowed halls.

I thank our Department Commander for appointing me and look forward to continuing to service this department in any capacity.

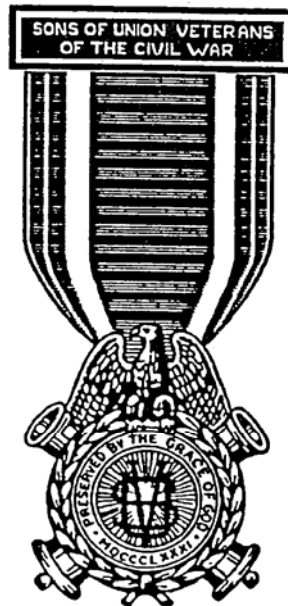
In Fraternity, Charity and Loyalty,



Bro. Robert A. Mitchell
Department Patriotic Instructor
Member, Russell Alger Camp No. 462 (Camp-At-Large)

SONS OF UNION VETERANS OF THE CIVIL WAR

DEPARTMENT OF MICHIGAN



2005 Department Encampment

GRAVES REGISTRATION PROGRAM



**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN
Office of the Graves Registration Officer**



April 23, 2005

Gary L. Gibson, Commander
Department of Michigan
2339 Harmon Avenue
Kalamazoo, Michigan

Commander Gibson,

Please accept the attached as a final report for the year 2004-2005 of activities from the Department of Michigan Graves Registration Committee.

The achievements of Committee during the past year although significant, did not meet the stated goals from the 2004 Report. We were not able to recover all records held in the Camps, and although we have encouraged the Camps were not able to contact an active Graves Registration Officer (GRO) for each Camp, nor an active program throughout the Department.

The significance of our work year can be recognized with an additional 4129 records entered into the Department database reflecting a total of 51,309 records, and 6975 records sent to the National Chairman, reflecting a total of 50,228. Approximately 1,000 records currently await input to both.

The committee met for a milestone 20th consecutive meeting in March of this year, as we achieved a core attendance of approximately 50% of the Camps. Like the 2003-2004 year, these meetings achieved meaningful dialog that is useful to the Camp GROs and allows them a forum to express ideas, concerns, and spend time learning more about the resources available to them. We have created a living list of abbreviations, sources, and resources, a handbook designed to aid each GRO in keeping consistency in our work, and each attending Camp received an updated CD containing the most current Department db for their use.

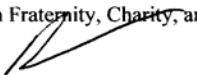
I have mentioned at the last 4 Department Encampments that we have found the lack of participation from some camps reflective of the overall attitude of society today. Although that fact has not changed, certain proactive members have overcome the hurdle by working outside their normal areas and by soliciting participation by non-Members.

The National Committee has recently initiated a very demanding database which will limit our future submissions to them.

Under your leadership and support, the Department of Michigan Graves Registration Program and its members continue to provide a program that is second to none.

I appreciate the opportunity that I have been given, and hope that you, as well as future Commanders allow me to remain as Chairman of this Committee with the goal of completing the task at hand. I remain,

In Fraternity, Charity, and Loyalty,


Richard E. Danes,
Department of Michigan
Graves Registration Officer

CC: James T. Lyons, Department SVC
Richard F. Lee, Department Secretary
Conference Attendees

GRAVES RECORDS SUBMITTED, JUNE 2000 – APRIL 2005

Date	Records Submitted to National	Records in Department Database	Records Awaiting Input
June 2000	18, 583*	18, 021*	2000*
February 2001	20, 146	19, 881	7324
February 2002	30, 282	33, 289	12,000
February 2003	38, 659	42, 374	2000
April 2004	43, 253	47, 180	1000
April 2005	50,228	51,309	1000
Total Change Since April, 2004	<u>4129</u>	<u>6975</u>	<u>1000</u>

*3007 records deleted as a result of record reconciliation per National Officer Request

CIVIL WAR MEMORIALS COMMITTEE REPORT
DEPARTMENT OF MICHIGAN – S.U.V.C.W.
ENCAMPMENT OF APRIL 23, 2005

Douglas R. Armstrong, Chair
Bruce Butgereit Fred L. Knoodle Michael W. McMillan Richard A. Williams
Chris P. Czopek

We are again proud to report continued progress by our Department's Camps, in support of the Civil War Memorials Assessment Project. We have continued to receive positive participation from Camps and individual Brothers with the locating of Civil War Memorials and the submitting of memorial assessment forms. As a result we have seen increased growth of the Department's Civil War Memorials Database. The information gathered and submitted has been entered into our database. To date we have registered 210 monuments and memorials located within 37 counties across the State. This is an increase of 33 memorials since last year. A photo of each monument is included within the database along with the condition assessment information. A disk containing the information stored has been created with a duplicate copy being sent with this report to the Department. An additional copy of the disk, along with disks containing several photos of each monument will be sent to the National Civil War Memorials Officer to be included in the national database.

This committee would like to acknowledge the accomplishments of those Camps who have continued to honor the Boys in Blue by restoring and rededicating the monuments erected in their honor. The outstanding efforts of Brother Neal Breough and Camp 14 are to be commended. To raise the \$80,000 necessary to restore the Grand Traverse Soldiers' and Sailors' Monument in Traverse City in less than a year is truly remarkable. We'd also like to recognize the Brothers from Camp's 1, 7, 17, 20, 22, 58, 139, 145, and 180 for their restoration efforts of various G.A.R. monuments and memorials. Any Camp with a current or past restoration project is encouraged to contact this office with the details of the project, so that a permanent record can be created for the Department Archives.

The rededication of the Michigan Soldiers' and Sailors' Monument at Detroit's Campus Martius was held recently. We'd like to thank Brother Bruce Butgereit for his contribution of many hours to the planning and success of this project. And a thank you goes to those Brothers who represented several Camps within the Department with their participation at the event. The historical marker designating US 12 as the Iron Brigade Memorial Highway was also rededicated some 10 years after it's original dedication by the S.U.V.C.W. and M.O.L.L.U.S.

The Department's Cannon Inquiry Project is still ongoing. This office is continuing to contact those communities in which Civil War era cannon are located. A history of the cannon and the important significance of these pieces as a symbol of their community's historical heritage are shared. Several have replied favorably to our inquiries with appreciation for the shared information.

The legislation proposed by this committee to the State Legislature concerning the theft and sale of Civil War era cannon has been sent back to the Veterans Affairs Committee where it has died. A new approach to the matter is being discussed with our Local State representatives.

The Department of New York has recently seen some promising developments concerning a Civil War cannon in Kendall, NY near Lake Ontario. With the assistance of the National Civil War Memorials Officer and Brothers from New York along with other veteran's organizations and concerned citizens, the cannon will be returned from the cemetery in which it was taken. A five-member town board accepted \$15,000, plus a replica valued at \$5,000 for the sale of this cannon. The collectors name is Ken Watterson who owns a personal museum in Pittsburg and his sales broker for the deal is a man we are well aware of for this kind of dealing, Bruce Stiles. With a petition signed by several citizens, the town board was urged to get the cannon back. With wanting to avoid controversy, Mr. Watterson agreed to sell the cannon back. The reason for Mr. Watterson's decision may be that the cannon was found to have been donated from the Federal Government in 1909 and was dedicated as a veterans' memorial. The cannon is and should be considered the property of the U.S. Government. He may have been facing Federal charges and may still face charges along with Mr. Stiles concerning the sale of other cannons. The Department of New York is currently working with Federal Officials to see that this is carried forward.

With that, this committee requests that the Department of Michigan and this encampment officially endorse and support at the National Encampment the following resolution by our National Organization for the protection of veterans' memorials in the United States.

Respectfully submitted in
Fraternity, Charity and Loyalty,

A handwritten signature in cursive script, appearing to read "Douglas Armstrong".

Douglas Armstrong, Chairman
Civil War Memorials Committee
Department of Michigan, S.U.V.C.W.

PROTECTION OF VETERANS' MEMORIALS IN THE UNITED STATES

Whereas, a large number of memorials to the service of US veterans contain donated US Government Ordnance property and

Whereas, recent experience has shown a perilous increase in the sale, removal and desecration of all or portions of monuments to United States veterans by those who would profit by selling the irreplaceable memorial items to private collectors and

Whereas, as the sale or removal of these monuments has occurred through acts of omission and commission; often through ignorance about ownership and through lack of respect for United States veterans and

Whereas, brokers have cajoled municipalities, cemeteries and veterans organizations into selling all or parts of original monuments sometimes with promises of replacing the original with reproductions and

Whereas, most if not all of the donated US Government property made a part of veterans monuments remains the rightful property of the United States Government on loan for exclusive use as a part of veterans memorials and

Whereas, it is a punishable offense to transport these artifacts across state borders and/or to knowingly sell, remove, desecrate or otherwise perform any alteration of these artifacts without the consent of the US Government, now therefore be it

Resolved, that the 124th National Encampment of the Sons of Union Veterans of the Civil War assembled in Nashua, New Hampshire this 13th day of August, 2005; do request the Congress of the United States and the legislatures of the several states to adopt and/or revise existing laws to protect these monuments, erected to honor those who offered their lives in defense of the Nation, by vigorously prosecuting those who would sell, transfer or seek any other change in ownership or custodianship of any part of a veterans memorial or monument that has been donated by the US or state government for that use.

04.22.2005

List of Memorials

Michigan

County: Barry

County Total 2

County: Benzie

County Total 3

County: Berrien

County Total 1

County: Calhoun

County Total 4

County: Cass

County Total 2

County: Charlevoix

County Total 6

County: Cheboygan

County Total 3

County: Clare

County Total 2

County: Clinton

County Total 7

County: Eaton

County Total 14

County: Emmet

County Total 9

County: Genesee

County Total 4

County: Grand Traverse

County Total 3

County: Gratiot

County Total 6

County: Hillsdale

County Total 2

County: Houghton

County Total 1

County: Ingham

County Total 7

04/22/2005

List of Memorials

County: Ionia
County Total 9
County: Isabella
County Total 1
County: Jackson
County Total 17
County: Kalkaska
County Total 1
County: Leelanau
County Total 1
County: Macomb
County Total 8
County: Manistee
County Total 2
County: Marquette
County Total 1
County: Midland
County Total 1
County: Monroe
County Total 11
County: Montcalm
County Total 4
County: Oakland
County Total 1
County: Oceana
County Total 4
County: Otsego
County Total 2
County: Shiawassee
County Total 10
County: Van Buren
County Total 1
County: Washtenaw
County Total 14
County: Wayne

04/22/2005

List of Memorials

County Total 37

State Total 201

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

G. A. R. RECORDS COMMITTEE

April 23, 2005

TO: Commander Gary L, Gibson

This has been a lean year for the Committee and it never really got geared up to move things forward. Due to the number of other demands placed upon the time of the Chairman there was little time left for this work.

Complicating matters was the failure of the Chairman's laptop computer in May. Only about 300 entries were lost, however, time has not been available to bridge that gap or to move the G.A.R. Membership data base project forward. The count remains at about 15,000 entries and we are back to working on Post 53. All of the Post Officer listings were saved up through Post 55.

The number of request for research assistance, fortunately, has also been lower this year. We have only had about 40 requests, but have been able to get the information desired in most instances.

Several presentations of the program on the use of G.A.R. records in genealogical research were presented this year. The most recent was in March for the Calhoun County Genealogical Society.

We continue to be the recipient of copies of G.A.R. records material from a variety of sources. The most recent was a copy of the Post 91 sign-in book and information on Post 158. Both came from the Gratiot County Genealogical and Historical Society. We have the promise of obituaries and other material as it is located.

Plans are under way to update the listing of "Found" records after the Encampment business is concluded.

I look forward, with great pleasure to the prospects of returning to this project, unencumbered by other assignments duping the next year. It is my hope that I will be able to continue on this project for some time to come.

Respectfully submitted,
In F., C., and L.

James T. Lyons, PDC, Chairman



Sons of Union Veterans of the Civil War
The Russell A. Alger, Camp No. 462
Department of Michigan
Camp-at-Large

April 22, 2005

To: Department of Michigan Commander Gary Gibson
Re: Department of Michigan Camp at Large

Sir,

At our last report, the Camp at Large had 14 Brothers, and that number has not changed. The camp has 12 hereditary Brothers, 2 Life Members, and 1 Junior. The Brothers reside in Michigan, Florida, South Carolina, and Texas. In the past year we lost one Brother, Charles Brandell a WWII veteran, by death, and one Brother received an Honorable Discharge. We added 1 new member, and had one brother transfer in. We dropped one Junior who had come of age, and did not respond to invitations to become a full member.

As you know, this is my last term as coordinator. When I first became Coordinator, I myself was a member of the Camp at Large, but soon after became a charter member of Camp 2. I have served for three terms now, and wish to thank both PDC Butgereit and yourself for the opportunity to work with this fine group of Brothers. I wish them all the very best.

Respectfully,

Kevin Lindsey, Coordinator
Russell Alger Camp no. 462
6890 Norton
Troy, MI 48085
PH: 248-828-3632
Email: klindsey@comcast.net



**Sons of Union Veterans of the Civil War
Department of Michigan
Eagle Scout Certificate Coordinator**



**Dennis C. Derr II
4033 Horizon Drive
Davison, Michigan 48423-8445**

23 April 2005

Subject: Annual Report to the 116th Annual Encampment of the Department of Michigan

Commander Gibson and Brothers,

Since being appointed to the position of Department Eagle Scout Certificate Coordinator last year on June 9, 2004, I have processed a total of 50 requests for Eagle Scout Certificates. Of the 50 requests that I processed, 12 came from within the Department of Michigan and 38 were forwarded to me from Robert M. Petrovic, P.D.C., the National Eagle Scout Certificate Coordinator.

Respectfully submitted in Fraternity, Charity and Loyalty,

A handwritten signature in cursive script that reads "Dennis C. Derr II".

Dennis C. Derr II
Eagle Scout Certificate Coordinator
Department of Michigan
Sons of Union Veterans of the Civil War



Sons of Union Veterans of the Civil War

Department of Michigan
Oakland County, Michigan

April 21, 2005

To: Department Commander Gibson and fellow Brothers
Re: The report of the 2005 Department Encampment Nominating Committee

Commander,
First let me thank you for entrusting me with the task of chairing this committee for this year's encampment. The other members of the committee are: Mark Pangburn - Camp 58; James Appleton, Jr. - Camp 120, Kris Kuhlman - Camp 250, and William Hart - Camp 180.

After a flurry of nominations, letters, emails and phone calls, here is the slate of Officers the Nominating Committee presents for 2005:

Department Commander -Richard Greene - Camp 145
DSVC - Robert Grove Jr. - Camp 250
DJVC - Jeff Baker - Camp 20
Secretary - Dennis Derr II - Camp 145
Treasurer - Brian J. Shumway Camp 17
Council - Max L. Newman Camp 145, Howard Streeter 22, Kris Kuhlman Camp 250

In Fraternity, Charity, and Loyalty,

Kevin Lindsey, Camp 2
2005 Nominating Committee Chair
6890 Norton
Troy, MI 48085
Ph: 248-828-3632
Email: klindsey@comcast.net

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

BY LAWS COMMITTEE

April 23, 2005

TO: Commander Gary L. Gibson

The 2004 Department Encampment referred three matters to the Committee for review and recommendations.

1. The Department Commander recommended additions to the Department Operating Guidelines concerning the handling and disposition of G.A.R. Records and related materials acquired by the Department.

At the National Encampment of 2004, provisions were added to the National Regulations creating a National G.A.R. Records Officer and a G.A.R. Records Committee. Operating procedures and job descriptions will be developed by the National Organization for these positions.

Recommendation: In view of the impending action at the National level, it is recommended that we take no action for the Department until the National level work is presented and adopted.

2. There was discussion regarding the process for making application for grants from the Department Memorial Fund

Since the Department Encampment this fund has been expended and there is no mechanism in place for its continuation or to replenish the resources of the fund.

Recommendation: No action is necessary by this committee.

3. There was discussion about how Department Committees are appointed. The Committee was directed to review the matter and make recommendations about placing appropriate language in the Department By Laws.

Various documents of the Order were studied to provide guidance, including the Job Description for Department Commanders, The Rituals and Ceremonies, The National Regulations, and the Department By Laws.

Based upon the material provided in the documents noted above, it is clear that the responsibility for appointing Department Committees is fixed with the Department Commander.

Recommendation: There is no need to amend the By Laws. Adequate directions and language are already present in this document for this purpose.

Another matter we need to consider involves the Department Operating Guidelines. In the process of preparing an update to the Guidelines to reflect the actions of the 2004 Encampment it was noted that the Item stating the position of the Department with regard to Juniors had been omitted from the update presented at the 2004 Encampment.

The update provided at this time corrects that omission.

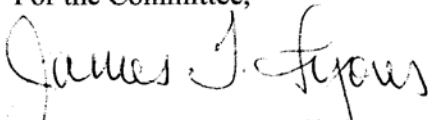
It was also noted that Item 11, which concerns the Memorial Fund is no longer operational due to the Fund being depleted. With no mechanism in place to continue this activity, this provision serves no purpose at this time.

Recommendation: In view of the above, Item 11 should be deleted and Item 12 renumbered accordingly.

It has been a pleasure to serve with this Committee. My thanks to Brothers McMillan, Shaw and Worley for their prompt and thoughtful consideration and response to the matters placed before the Committee this year. Unfortunately, we received no response from Brother Gidley to any of these matters.

Respectfully submitted
In F., C., and L.,

For the Committee,



James T. Lyons, PDC, Chairman
By Laws Committee

Michael McMillan
Kim D. Shaw
Charles Worley
Warren Gidley

**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**

OPERATING GUIDELINES

1. The fiscal year of the Department of Michigan shall be from April 1 through March 31.
2. The portion of each Camp's delegate representation to the Department Encampment that is based on membership shall be based on the Camp's membership as of March 31st and its having filed Form 27 (Camp Annual Report) with the Department prior to the Department Encampment. Any Camp that does not file its Form 27 prior to the Department Encampment will have its delegate representation based on the most current Form 27 on file with the Department. The Department Membership awards will be determined by the information submitted to the Department Secretary by the Camps for the period described in the By-laws (Article XVI, Section 2).
3. The portion of the Department's delegate representation to the National Encampment that is based on membership will be determined by the Department Annual Report (Form 35), which shall be compiled from all the Camp Form 27s (Camp Annual Reports) on file with the Department as of May 1st (Form 35 is due at the National Organization on or before the last day of May).
4. The Department encourages all Camps to establish the "Juniors" program as outlined in the Constitution and Regulations of the Order.
5. While the Department of Michigan shall have no required dress code, the Department shall have an optional dress guideline for all Camps within the Department. The dress shall include a hat of Civil War-period Union Army kepi style, dark wool, blue in color, with a leather bill. The kepi may be decorated with any of the following: a hat badge consisting of an open top wreath encircling the letters "SUV" of gold color, affixed to the front center of the kepi, a Department of Michigan Cap Mark of the Civil War Union Army Corps Style, consisting of a crescent moon over a five point star, affixed to the top center of the kepi. The VII Corps Cap Mark shall be red with optional gold edging and silver star. The jacket shall be civilian or a Civil War-period Union Army four button fatigue blouse (also known as a sack coat), dark blue in color, with (optional) affixed to the right collar the letters "MICH" and affixed to the left collar the letters "NO." followed by the member's Camp number, ½ " in height, all of gold color. Dress style slacks of dark blue or black color, a dress style shirt, solid white in color, a necktie of subdued color or preferably of the SUVCW badge or crest pattern and leather dress style shoes of black or brown complete the dress. White dress gloves also

may be worn. The above is a guideline and shall not be construed to be a required dress of any Brother.

6. A discounted pre-registration fee for Camp delegates to the next Department Encampment will be \$5.00 per person. Anyone pre-registering less than 7 days before the Department Encampment will be charged \$10.00 per person.
7. Annually Budgeted Authorized Expenditures: Annually budgeted authorized expenditure limits allowed for reimbursement for the below listed officers and committees will appear in the Departments annual budget. Approved expenditures would typically include long distance telephone calls, postage, mileage, supplies, etc.; but would not include such expenditures as equipment, lodging, meals, etc. Requests for expenditures above budgeted limits shall be made in advance of such expenditure to the Department Treasurer, who, in conjunction with the Department Council, shall review the request and make recommendation to the Department Commander, who will either approve or reject the recommendation. All requests for reimbursement of expenses shall be accompanied by documentation of the expense incurred.
 - a. Commander: Up to a maximum of \$100.00
 - b. Senior Vice Commander: Up to a maximum of \$100.00
 - c. Junior Vice Commander: Up to a maximum of \$150.00
 - d. Secretary: Up to a maximum of \$150.00
 - e. Treasurer: Up to a maximum of \$50.00
 - f. Historian: Up to a maximum of \$100.00
 - g. Eagle Scout Coordinator: Up to a maximum of \$200.00
 - h. By Laws Committee: Up to a maximum of \$100.00
 - i. Membership Committee: Up to a maximum of \$50.00
 - j. Graves Registration Committee: Up to a maximum of \$300.00
 - k. Civil War Memorials: up to a maximum of \$100.00
 - l. G.A.R. Records Committee: Up to a maximum of \$500.00
 - m. Communications and Technology Committee: Up to a maximum of \$100.00
 - n. Nominating Committee: Up to a maximum of \$50.00
 - o. Camp at large Coordinator: Up to a maximum of \$50.00
8. Officers and Committees who posses Department property (flags, charters, records, etc.) shall provide the Department Secretary with an inventory of that Department property 30 days prior to the annual Department Encampment.
9. Officers and Committees, who maintain Department records (databases, spreadsheets, word processing documents, etc.) in an electronic format on their computers shall provide the Department Signals Officer with an electronic copy of those records 30 days prior to the annual Department Encampment. The Department Signals Officer will post (via FTP) the submitted electronic records in compressed format to the Michigan Department allocated server space on the

10. The Department Commander will appoint the appropriate number of Brothers serve on the Allied Orders Department Encampment Site Committee.
11. Attached to and made a part of these Operating Guidelines is Department Form CWM 62 (Civil War Memorial/Monument Fund Instructions and Application), Which is the form needed by Camps to apply for funding to refurbish and restore Civil War related memorials and monuments in Michigan
12. Alterations to the Department Operating Guidelines may only be made at, and approved by, the Department Encampment.



HEADQUARTERS

Gettysburg Camp No. 112

SONS OF UNION VETERANS OF THE CIVIL WAR, U. S. A.



RESOLUTION TO THE 2004 MID YEAR BUSINESS MEETING OF THE PENNSYLVANIA DEPARTMENT SONS OF UNION VETERANS OF THE CIVIL WAR

To the Brothers of the 2004 mid year business meeting of the Pennsylvania Department Sons of Union Veterans of the Civil War, greetings. The Brothers of Gettysburg Camp #112 Sons of Union Veterans of the Civil War at their November business meeting on November 7, 2004 with all Brothers and officers seated there in, present the following resolution for consideration at the 2004 mid year business meeting of the Pennsylvania Department Sons of Union Veterans of the Civil War;

Whereas: Brother Charles E. Kuhn Jr., PDC has served as Camp Commander, Secretary Treasurer and currently serves as a member of the Camp Council of Gettysburg Camp #112, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served the Department of Pennsylvania as Jr. Vice Commander, Sr. Vice Commander and Commander for a period of two years each, and currently holds the office of Department Secretary-Treasurer, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served the National Organization as a member of the Council of Administration, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served on a number of National Committees and currently co-chairs both the Remembrance Day and the Heritage Defense Committees, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served the SVR as a Major on the General Staff and Provost Marshal for the annual Remembrance Day Parade, and

Whereas: Brother Charles E. Kuhn Jr., PDC assisted in negotiating a successful settlement to the dispute over the GAR Hall in Gettysburg, PA, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served as trial commissioner over the dispute of the transfer of the GAR Hall in Gettysburg, PA to Historic Gettysburg Adams County, and

Whereas: Brother Charles E. Kuhn Jr., PDC has helped revive 4 Camps within the Pennsylvania Department, and

Whereas: Brother Charles E. Kuhn Jr., PDC was awarded the Cornelius F. Whitehouse Award in 2002 and a distinguished service citation in 2003, and

Whereas: Brother Charles E. Kuhn Jr., PDC as Pennsylvania Department Commander pushed through a measure creating a permanent storage facility for all Department records, and

Whereas: Brother Charles E. Kuhn Jr., PDC through floor motions at the 2003 National Encampment established the Heritage Defense Fund for the purpose of defending our heritage through legal means, and

Whereas: Brother Charles E. Kuhn Jr., PDC has worked to save civil war cannon tubes that were removed from Summit Hill's civil war monument and stopped the removal of cannon tubes from several cemetery plots in the Commonwealth of Pennsylvania, and

Whereas: Brother Charles E. Kuhn Jr., PDC as Department Commander has established a state wide civil war cannon tube inspection program, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served his community for many years as chairman of the Gettysburg Joint Veterans Memorial Day Commission and Treasurer of the Upper Bermudian Lutheran Church and Parish, as well as serves as a line officer in Good Samaritan Lodge #336 of Free and Accepted Ancient York Masons, and a member of the Board of Directors of the Lincoln Fellowship of Pennsylvania,

Therefore we highly resolve that Brother Charles E. Kuhn Jr., PDC be nominated to the Office of Jr. Vice Commander in Chief.

Submitted in Fraternity, Charity & Loyalty,



Justin M. Dorsey, Commander,
Gettysburg Camp #112, SUVCW



Pennsylvania Department Sons of Union Veterans
of the Civil War
Office of the Department Commander
1222 Van Kirk St., Philadelphia, Pa. 19149
(215) 533-5392
eric_schmincke@verizonmail.com

**RESOLUTION TO THE 2005
NATIONAL ENCAMPMENT OF THE
SONS OF UNION VETERANS OF
THE CIVIL WAR**

To the Brothers of the 2005 National Encampment of the Sons of Union Veterans of the Civil War, greetings. The Pennsylvania Department of the Sons of Union Veterans of the Civil War at their annual business meeting on November 13, 2004 with all Brothers and officers seated there in, present the following resolution for consideration at the 2005 National Encampment of the Sons of Union Veterans of the Civil War;

Whereas: Brother Charles E. Kuhn Jr., PDC has served the Department of Pennsylvania as Jr. Vice Commander, Sr. Vice Commander and Commander for a period of two years each, and currently holds the office of Department Secretary-Treasurer, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served the National Organization as a member of the Council of Administration, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served on a number of National Committees and currently co-chairs both the Remembrance Day and the Heritage Defense Committees, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served the SVR as a Major on the General Staff and Provost Marshal for the annual Remembrance Day Parade, and

Whereas: Brother Charles E. Kuhn Jr., PDC assisted in negotiating a successful settlement to the dispute over the GAR Hall in Gettysburg, PA, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served as trial commissioner over the dispute of the transfer of the GAR Hall in Gettysburg, PA to Historic Gettysburg Adams County, and

Whereas: Brother Charles E. Kuhn Jr., PDC has helped revive 4 Camps within the Pennsylvania Department, and

Whereas: Brother Charles E. Kuhn Jr., PDC was awarded the Cornelius F. Whitehouse Award in 2002 and a distinguished service citation in 2003, and

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Whereas: Brother Charles E. Kuhn Jr., PDC as Department Commander has established a state wide civil war cannon tube inspection program, and

Whereas: Brother Charles E. Kuhn Jr., PDC has served his community for many years as chairman of the Gettysburg Joint Veterans Memorial Day Commission and Treasurer of the Upper Bermudian Lutheran Church and Parish, as well as serves as a line officer in Good Samaritan Lodge #336 of Free and Accepted Ancient York Masons, and a member of the Board of Directors of the Lincoln Fellowship of Pennsylvania,

Therefore we highly resolve that Brother Charles E. Kuhn Jr., PDC be nominated to the Office of Jr. Vice Commander in Chief.

Submitted in Fraternity, Charity & Loyalty,



Eric J. Schmincke, Commander,
Pennsylvania Department SUVCW

Attest:



Charles E. Kuhn Jr., PDC
Pa. Dept. Sec/Treas



Headquarters
Department of New Hampshire
Sons of Union Veterans of the Civil War
6 Verona Street
Milford, NH 03055

RESOLUTION TO THE 2005 NATIONAL ENCAMPMENT, SONS OF UNION VETERANS OF THE CIVIL WAR

To the Brothers attending the 2005 National Encampment, Sons of Union Veterans of the Civil War, we send greetings. The Department of New Hampshire, meeting in Special Session, December 4, 2004, at Milford, NH, with 100% of the Camps being represented, offers the following resolution:

Whereas Brother Daniel W. Murray, PDC, served with distinction two terms as Department Commander and declined a third term in order to be able to give his full attention to chairing the Host Committee for the 2005 National Encampment, and

Whereas Brother Daniel W. Murray, PDC, in 2001, while Department Junior Vice-Commander, transferred the Charter of Camp #5 from Laconia, where the Camp had become inactive, to Rochester, where it has won the Lincoln Camp Award, and

Whereas Brother Daniel W. Murray, PDC, in 2004, re-activated the Sons of Veterans Reserve in the Department after an absence of several decades, and

Whereas Brother Daniel W. Murray, PDC, has served as a member of the New Hampshire Governor's Civil War Memorial Commission since 2002, and

Whereas Brother Daniel W. Murray, PDC, has been recognized as a leader by the New England Regional Association, Sons of Union Veterans of the Civil War, which elected him Commander in 2004, and

Whereas Brother Daniel W. Murray, PDC, served on the National Military Affairs Committee, 2003-2004, and

Whereas Brother Daniel W. Murray, PDC, served honorably in the United States Army, B/3/71st Artillery Regiment from 1973-1976, and

Whereas Brother Daniel W. Murray, PDC, served the American Postal Workers Union, Manchester, New Hampshire, as Shop Steward 1990-2002, and

Whereas Brother Daniel W. Murray, PDC, has served his town, Allentown, New Hampshire, on the Budget Committee, the Town Building Space and Needs Committee, the History and Culture Committee, and the Old Home Day Committee, and

Whereas Brother Daniel W. Murray, PDC, has further served his community as a member of the American Legion and the Sons of the American Revolution; therefore,

Be it resolved that the Department of New Hampshire, meeting in Special Session, endorses the election of Brother Daniel W. Murray, PDC, to the office of Junior Vice Commander-in-Chief at the 2005 National Encampment.

Submitted in Fraternity, Charity and Loyalty,

Victor Falcetti, Commander
Department of New Hampshire

Attest:

Richard Woodbury, Secretary
Department of New Hampshire

JANUARY 8, 2005: MOTION NUMBER 1

RESOLUTION FOR ROBERT FINCH CAMP NO 14 TO GRANT TO BROTHER CHUCK LABAR THE RESTORATION OF HIS TITLE OF PAST CAMP COMMANDER EARNED IN THE HENRY W. QUIGLEY CAMP NO. 147 AND THE TITLE OF PAST CAMP COMMANDER, PENDING THE APPROVAL OF THE DEPARTMENT OF MICHIGAN, SHALL HENCEFORTH BECOME EFFECTIVE IN REGARDS TO THE ROBERT FINCH CAMP NO. 14 WITH ALL THE PRIVELEGES OF SUCH TITLE. FURTHERMORE, CAMP 14 WILL PURCHASE A PAST COMMANDER'S BADGE FOR BROTHER LABAR.

MOTION NUMBER 2

WHEREAS: BROTHER CHUCK LABAR SERVED AS CAMP COMMANDER OF THE HENRY W. QUIGLEY CAMP NO. 147 IN CADDILAC FROM JANUARY, 2003 TO DECEMBER 2003:

WHEREAS: HENRY W. QUIGLEY CAMP NO. 147 DISBANDED IN LATE DECEMBER OF 2003:

WHEREAS: BROTHER CHUCK LABAR TRANSFERRED TO THE ROBERT FINCH CAMP NO. 14 IN EARLY JANUARY, 2004:

WHEREAS: BROTHER LABAR WAS IMMEDIATELY APPOINTED AS A CO-GRAVES REGISTRATION OFFICER RESPONSIBLE FOR THE FIVE COUNTIES FORMERLY COVERED BY CAMP NO. 147, A POSITION HE STILL HOLDS:

AND WHEREAS: BROTHER LABAR HAS PETITIONED CAMP 14 TO GRANT HIM THE TITLE HE HAS EARNED AS "PAST CAMP COMMANDER"

THE ROBERT FINCH CAMP NO 14, DEPARTMENT OF MICHIGAN, SUVCW HEREBY PETITIONS THE DEPARTMENT OF MICHIGAN, SUVCW FOR PERMISSION TO GRANT THE TITLE OF "PAST CAMP COMMANDER" TO BROTHER CHUCK LABAR

BOTH OF THESE RESOLUTIONS WERE PASSED UNANAMOUSLY AT THE JANUARY 8, 2005 REGULAR SCHEDULED MEETING OF THE ROBERT FINCH CAMP NO. 14, DEPARTMENT OF MICHIGAN, SUVCW



Sons of Union Veterans of the Civil War

George W. Anderson Camp No. 58 • Department of Michigan

March 21, 2005

Richard F. Lee, Secretary
Department of Michigan - SUVCW
1111 Kern Road
Fowlerville, Michigan 48836-9257

Dear Secretary Lee:

Please present the following at our upcoming Department Encampment. Thank you, sir.

WHEREAS the newsletter of a Camp and/or Department is one of its most important communication tools and

WHEREAS the Department of Michigan's newsletter (*Michigan's Messenger*) has been recognized more than once by the National Organization of the Sons of Union Veterans of the Civil War as the BEST example from all of our Order's state level Departments and

WHEREAS this recognition came during the tenure of Brother John R. Mann, PCC, who served over ten years as the Department of Michigan's newsletter editor,

The membership of George W. Anderson Camp 58, in regular meeting on this date resolve to hereby respectfully submit to the delegates of the 2005 Michigan Department Encampment that PCC Mann's long years of dedicated service and achievements be officially recognized within our Department and that he be honored by this year's Encampment by being granted emeritus status and that

If approved, PCC Mann be officially notified of the distinction of being our Department's "Messenger Editor Emeritus" and that he may hereafter wear his Member Badge suspended from a Department Officer colored ribbon with a red center per provision of our Order's Constitution and Regulations (Regulations portion Chapter V, Article III, Section 2, subparagraph I).

Respectfully submitted,
In Fraternity, Charity, and Loyalty,

Douglas R. Armstrong, Commander
George W. Anderson Camp 58
Department of Michigan
Sons of Union Veterans of the Civil War

Fraternal greetings from your Brothers of the Wa-Bu-No Camp No. 250 of Mt. Pleasant. At the regular January meeting of the Wa-Bu-No Camp No. 250, the Brothers of the Camp unanimously adopted the following resolution endorsing the candidacy of Robert C Grove, Sr., PCC, for the position of Department Senior Vice Commander for the 2005 term. We present it for your valued consideration:

**Resolution of Endorsement for
Robert C Grove, Sr., PCC
For Department Senior Vice Commander**

Whereas Brother Robert C Grove, Sr. has faithfully served the Wa-Bu-No Camp No. 250 as Camp Commander, Senior Vice Commander, Junior Vice Commander, Secretary/Treasurer, Member of Camp Council, Guard, Historian, Civil War Memorials Officer, and Graves Registrations Officer; and

Whereas Brother Robert C Grove, Sr. has faithfully served the Department of Michigan as Guide, Member of the Civil War Memorials, and Graves Registrations Committees; and

Whereas Brother Robert C Grove, Sr. has been a tried, true and faithful Member of our Order since his induction on 12 November 1998 as a Charter Member, now

Therefore, we the Brothers of the Wa-Bu-No Camp No. 250 of Mt. Pleasant, Department of Michigan, do hereby unanimously endorse the candidacy of Brother Robert C Grove, Sr., PCC, for the position of Department Senior Vice Commander for the 2005 term.

Furthermore, we direct the Camp Secretary to spread this endorsement upon the permanent record of the Camp and to disseminate it to our Brothers within the Department of Michigan for their valued consideration.

Adopted this 20th day of January 2005, at the regular meeting of the Wa-Bu-No Camp No. 250 of Mt. Pleasant.

Attest:



Kris D. Kuhlman
Secretary

**Robert C Grove, Sr., P.C.C.
Guide
Department of Michigan, S.U.V.C.W.**

Department Guide, seeking your support for election as Department Senior Vice Commander

A resume of service experience

**Department of Michigan
Offices Held**

2002-2005 Guide

Committees Participated In

2000-2005	Member	Department Graves Registration Committee
2004-2005	Member	Civil War Memorials Committee

Wa-Bu-No Camp No. 250

Offices Held

1999, 2005	Camp Council Member
1999-2005	Graves Registration Officer
2000-2001	Junior Vice Commander
2000-2003	Secretary/Treasurer
2001-2002	Senior Vice Commander
2002-2003	Camp Commander
2003-2005	Civil War Memorials Officer
2003-2005	Guard
2005	Historian

Committees Participated in

1999-2000	Chairman, Committee to Renummer to 250 and to Re-Charter the Camp
2000-2001	Chairman, Committee to Restore the Salt River Cemetery Civil War Statue.
2001	Chairman, Committee for the Rededication of the Salt River Cemetery Civil War Statue
2003	Chairman, Committee of the whole to Revise Camp By-Laws



**SONS OF UNION VETERANS OF THE CIVIL WAR
DEPARTMENT OF MICHIGAN**



DOUGLAS R. ARMSTRONG

Commander, George W. Anderson Camp No. 58
3481 Park Wood Dr., DeWitt, Michigan 48820

(517) 669-1947 = voice / (517) 669-1365 = fax / e-mail = DOUG24MICH@aol.com

April 23, 2005

Mr. Richard Lee
Secretary, Department of Michigan
Sons of Union Veterans of the Civil War
1111 South Kern Road
Fowlerville, Michigan 48836-9257

Dear Secretary Lee:

The George W. Anderson Camp 58, Department of Michigan, SUVCW proudly marks its tenth anniversary this year. From our organization (during PCinC Keith Harrison's term as Commander-in-Chief) one Brother has continuously served as our Camp Secretary. With your experience as our Department Secretary over these same ten years, you are familiar with the dedicated service of Brother Mark Pangburn.

Thus, we respectfully submit that Brother Pangburn be duly recognized by this year's Department of Michigan Encampment and "have conferred upon him the rank of Past Camp Commander with its voting privileges at Department Encampments" (quotation from our C&R, Resolutions Chapter II, Article II, Section 1).

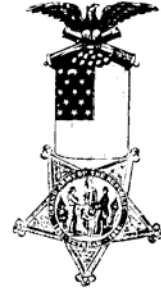
Respectfully submitted,
In F., C., & L.,

Douglas R. Armstrong, Commander
George W. Anderson Camp 58
Department of Michigan
Sons of Union Veterans of the Civil War



SONS OF UNION VETERANS OF THE CIVIL WAR

Fraternal greetings from your Brothers of the Gov. Crapo Camp No. 145 of Flint. At the regular November meeting of the Gov. Crapo Camp No. 145, the Brothers of the Camp unanimously adopted the following resolution endorsing the candidacy of Richard Greene, PCC, for the position of Department Commander for the 2005 term. We present it for your valued consideration:



Resolution of Endorsement for Richard Greene, PCC For Department Commander

Whereas Brother Richard Greene has faithfully served the Gov. Crapo Camp No. 145 as Camp Commander, two occasions, Senior Vice Commander, Junior Vice Commander, Secretary of Camp Council, Patriotic Instructor, Chaplain and Editor of "Camp Fire and Post Room"; and

Whereas Brother Richard Greene has faithfully served the Department of Michigan as Junior Vice Commander, member of Department Council, Chairman of Credentials Committee, Chairman of Nominating Committee, member of 2002 Host Committee; and

Whereas Brother Richard Greene has faithfully served the National Organization as National Camp & Department Organizer, Assistant National Camp & Department Organizer, and National Aide and

Whereas Brother Richard Greene has been a tried, true and faithful Life Member of our Order since his induction on October 14, 1992 as a Charter Member, now

Therefore, we the Brothers of the Gov. Crapo Camp No. 145 of Flint, Department of Michigan, do hereby unanimously endorse the candidacy of Brother Richard Greene, PCC, for the position of Department Commander for the 2005 term. Furthermore, we direct the Camp Secretary to spread this endorsement upon the permanent record of the Camp and to disseminate it to our Brothers within the Department of Michigan for their valued consideration.

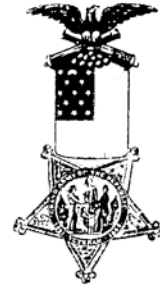
Adopted this 17th day of November 2004, at the regular meeting of the Gov. Crapo Camp No. 145 of Flint.

Attest:

Dennis C. Derr II
Secretary



SONS OF UNION VETERANS OF THE CIVIL WAR



Fraternal greetings from your Brothers of the Gov. Crapo Camp No. 145 of Flint. At the regular November meeting of the Gov. Crapo Camp No. 145, the Brothers of the Camp unanimously adopted the following resolution endorsing the candidacy of Dennis C. Derr II, for the position of Department Secretary for the 2005 term. We present it for your valued consideration:

Resolution of Endorsement for Dennis C. Derr II For Department Secretary

Whereas Brother Dennis C. Derr II has faithfully served the Gov. Crapo Camp No. 145 as Camp Commander, Camp Secretary, Camp Counselor, and Camp Guide; and

Whereas Brother Dennis C. Derr II has faithfully served the Department of Michigan as Secretary of the Department Council and Department Eagle Scout Coordinator ; and

Whereas Brother Dennis C. Derr II has been a tried, true and faithful member of our Order since his induction on October 14, 1992 as a Charter Member, now

Therefore, we the Brothers of the Gov. Crapo Camp No. 145 of Flint, Department of Michigan, do hereby unanimously endorse the candidacy of Brother Dennis Derr, II for the position of Department Secretary for the 2005 term. Furthermore, we direct the Camp Secretary to spread this endorsement upon the permanent record of the Camp and to disseminate it to our Brothers within the Department of Michigan for their valued consideration.

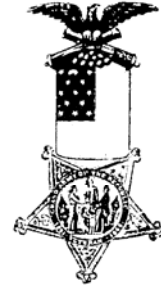
Adopted this 17th day of November 2004, at the regular meeting of the Gov. Crapo Camp No. 145 of Flint.

Attest:

Dennis C. Derr II
Secretary



SONS OF UNION VETERANS OF THE CIVIL WAR



Fraternal greetings from your Brothers of the Gov. Crapo Camp No. 145 of Flint. At the regular November meeting of the Gov. Crapo Camp No. 145, the Brothers of the Camp unanimously adopted the following resolution endorsing the candidacy of Max L. Newman, PCC, for the position of Member, Department Council for the 2005 term. We present it for your valued consideration:

**Resolution of Endorsement for
Max L. Newman, PCC
For Member, Department Council**

Whereas Brother Max L. Newman has faithfully served the Gov. Crapo Camp No. 145 as Camp Commander, Camp Junior Vice Commander, member of the Camp Council, Camp Chaplain, and Camp Graves Registration Officer; and

Whereas Brother Max L. Newman has faithfully served the Department of Michigan as a member and later Chairman of the Department Council; and

Whereas Brother Max L. Newman has faithfully served the National Organization as National Treasurer and a member of the National Council of Administration; and

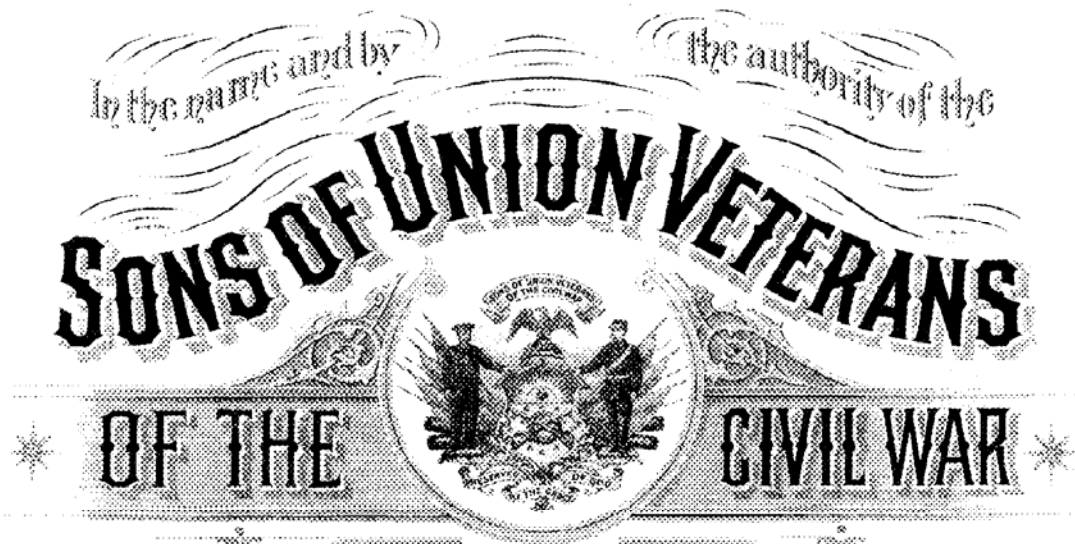
Whereas Brother Max L. Newman has been a tried, true and faithful member of our Order since his induction on March 17, 1999; now

Therefore, we the Brothers of the Gov. Crapo Camp No. 145 of Flint, Department of Michigan, do hereby unanimously endorse the candidacy of Brother Max L. Newman, PCC, for the position of Member, Department Council for the 2005 term. Furthermore, we direct the Camp Secretary to spread this endorsement upon the permanent record of the Camp and to disseminate it to our Brothers within the Department of Michigan for their valued consideration.

Adopted this 17th day of November 2004, at the regular meeting of the Gov. Crapo Camp No. 145 of Flint.

Attest:

Dennis C. Derr II
Secretary



DEPARTMENT OF MICHIGAN



ORLANDO LEVALLEY GROWTH AWARD

Is Conferred Upon the Brothers of the

Sgt. John Cosbey Camp No. 427

The Orlando LeValley Growth Award is conferred in recognition of the Camp that demonstrates the largest percentage growth during the twelve months preceding the Department Encampment.


Given at Department Headquarters,
Lansing, Michigan, this 23rd day of April 2005.

By: _____
Department Commander

Attest: _____
Department Secretary

In the name and by *the authority of the*

SONS OF UNION VETERANS



OF THE CIVIL WAR

DEPARTMENT OF MICHIGAN



AUSTIN BLAIR AWARD

Is Conferred Upon the Brothers of the

Robert Finch Camp No. 14

The Austin Blair Award is conferred in recognition of the Camp that demonstrates the largest member growth during the twelve months preceding the Department Encampment.

Given at Department Headquarters,
Lansing, Michigan, this 23rd day of April 2005.

By: _____
Department Commander

Attest: _____
Department Secretary

OPERATING BUDGET Department of Michigan, SUVCW FY2005-2006

REVENUES		Detail Sheet
Per Capita, Net	3,768	2
Sales, net	734	3
Total Revenues	4,502	

EXPENSES		
Messenger, total	1,966	4
Supplies and Materials	120	
Bank Charges, checking	132	
Encampment, net	240	4
Committee Expenses	600	5
Nat'l Encampment	90	
National Funds	50	
Officer Reimbursements	950	5
Ceremony Expenses	100	
Transfer to Savings	254	
Total Expenses	4,502	

Goal:

Savings Acct	16,150.00
Rally Round the Flag	1,200.00

1. Recommend that expense accounts for committees and officers be restructured such that officers responsible for committees have a single budget from which to operate. This provides some flexibility for these officers and simplifies our chart of accounts. The loss of detail in managing expenses is negligible and of dubious value.
2. Recommend that the Communications and Technology Budget include support of the purchase of software designed to convert files to PDF format in anticipation of mounting more documentation on the Net and to support emailed communications.
3. Recommend that Department Sales functions be established as a separate budget.

Messenger Expense Detail - FY2005-2006

Messenger Expense Detail	
Printing @: 250.00 ea.	1,000.00
Mail Prep@91.60 ea	366.40
Bulk Mail @150 ea	600.00
Total	1,966.40

Department Encampment Expense Detail

Revenues	
Projected Registrations	235.00
Expenses	
Hotel Rooms	160.00
Dignitary Meals	54.50
Ribbons	74.00
Printing	159.50
Postage	27.00
	475.00
Net Expense	240.00

Committee Budget Detail

ByLaws	50.00
Civil War Memorials	100.00
Communications and Technology	100.00
GAR Records	100.00
Graves Registration	150.00
Membership	50.00
Nominating	50.00
	\$ 600.00
Officer Budget Detail	
Commander	200.00
Eagle Scout Coordinator	125.00
Historian	100.00
Jr Vice Commander	150.00
Secretary	150.00
Sr Vice Commander	150.00
Treasurer	75.00
	\$ 950.00

Detail of Per Capita Management - FY2005-2006	
Collections from camps @ \$26 for 471 members	\$ 12,246.00
Payment to National @ \$18 for 471 members	\$ 8,478.00
	\$ 3,768.00

Sales Detail FY2005-2006

Detail Of Unit Cost:

Detail Of Unit Cost:		margin	Projected Sales	Net Sales Per Item
Emblem Patch @	\$ 20.00			
Whisl Item	6.00			
Postage	0.60			
Envelope	0.13			
Packaging	0.04			
Misc	0.03			
Total expense	6.80	\$ 14.20 @	40	\$ 568.00

Hat Badge@	30.00			
Whisl Item	24.95			
Postage	0.70			
Envelope	0.13			
Packaging	0.04			
Misc	0.03			
Total expense	25.85	\$ 4.15 @	40	\$ 166.00

TOTAL Income from sales \$ 734.00